

**NFI Endorsement Application Form**

Title of Program, Activity or Product:
Type of Program, Activity or Product (e.g. workshop, conference, pamphlet etc.):

Date of Program, Activity or Product Creation: Enter Date to Enter Date
Duration of Program, Activity or Product:

Previous NFI Endorsement of Program, Activity or Product: [ ]  Yes [ ]  No If Yes, Date: Enter Date

Location of Venue/Organizing Group: City       State       Country

Contact Name:

Title or Designation:

Telephone (Country/Area Code):       Fax Number (Country/Area Code):

Email Address:

Official Name of Applicant Organization:

Address:

City:       State:       Country:

Postal Address (if different from above):

Organization’s Website Address:

Brief Description of Applicant Organization (Professional, Institutional, Parent):

**Additional Information Required or Recommended**

***Required Information***

**Brief Description of the NFI’s Contribution to the Activity or Product:**

**Brief Description of the Activity or Product’s Contribution to the NFI’s Mission:**

***Recommended as Applicable and/or Available*** *If applicable, attach copies of the following documents. Check the box of those items that are included with application.*

**[ ]**  Program Curriculum including Duration, Learning Objectives, Evaluation, Costs, Projected Enrolment.

**[ ]**  Program Outline with Session Times, Topics and a Brief Description of the Event and Target Audience.
 (If the program is online, please, include login details)

**[ ]**  Program Evaluation (Evaluation or Feedback Form for the Educational Activity)

[ ]  Presenter(s) Names, Titles, Background and Qualifications.

[ ]  Certificate of Attendance/Completion for Participants upon Completion of Event.

[ ]  Product characteristics, use, manufacturer cost.

**Please send application and any supporting documents to Heidelise Als:**  heidelise.als@childrens.harvard.edu