



# NIDCAP Federation International

changing the future for infants in intensive care

## Minutes of the Special Board Meeting Conference Call

Tuesday, January 15, 2008

**A meeting of the NIDCAP Federation International (NFI) Board of Directors was called and held by telephone on Tuesday, January 15, 2008 at 3:00 PM EST.**

**Present: H. Als, D. Buehler, g. Lawhon, G. McAnulty, T. Price Johnson, R. Sheldon, K. Smith, K. VandenBerg**

**Staff: S. Kosta, D. Wahl**

### **Formal Vote**

*Amending the By-Laws, Article II: Directors, Section 5. Enlargement of the Board of Directors*

The board discussed whether to change the wording of the by-laws to allow the board the flexibility to determine how the board appoints, elects, reappoints, or re-elects new directors.

**Upon motion duly made, seconded and carried it was unanimously**

**Voted: To keep the By-Laws, Article II: Directors, Section 5. Enlargement of the Board of Directors as it stands.**

The wording of the section remains as follows:

*Article II: Directors, Section 5. Enlargement of the Board of Directors.*

The number of Elected Directors may be increased by majority vote of the Directors. Any new Directors shall be appointed by the Directors then in office to one, two or three year terms as may be specified by the Directors and shall subsequently stand for election by the Members as Elected Directors.

### **Other Discussions**

*Trainers Meeting Update*

Dr. McAnulty updated the board on Dr. Helm's progress in securing a meeting site. Dr. Helm has visited several sites in Virginia and North Carolina and expects to make a final determination over the next couple of weeks.

*Administration Transition Update*

Mr. Wahl reported that Ms. Hopewell has turned over all of the development materials on funding sources, the letters of inquiry, membership materials, and all financial materials. He is currently working with Dr. VandenBerg on development. He will meet with the accountant next week. All NFI mail is being forwarded from the Melrose P.O. Box to Mr. Wahl's P.O. Box in Rhode Island, although

after further discussion it was decided that Mr. Wahl will set up a new post office box in Massachusetts and continue to have the Melrose box mail forwarded for as long as possible. All materials (web pages and printed materials) will be updated with the new address.

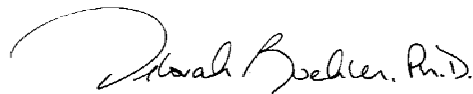
*Mailman Foundation*

Mr. Wahl gave a brief update on the Mailman Foundation progress report. He spoke with the Mailman program officer and he will continue working on the progress report, which is due next week.

*NIDCAP Nursery Certification*

Dr. Als announced that the Wolfson Hospital in Tel Aviv is interested in being one of the early sites visited for nursery certification. Interest is growing and those interested want more information on costs and timeframes. Ms. Smith reported that she spoke with Bev Johnson about potential pilot sites where family centered care is the focus. Ms. Johnson named several conferences that might be an access point for people involved in family centered care, one such conference is the Family Centered Care Conference in Calgary, Canada in October. Ms. Smith will investigate this further. She reported that the second pilot site visit is scheduled for March at The Children's Regional Hospital at Cooper University Hospital in Camden, NJ. Ms. Smith indicated that she is continuing to aim for three pilot visits, the third perhaps in June.

There being no further business upon motion, duly made, seconded and carried, the meeting was adjourned at 4:00 p.m.



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Deborah Buehler, PhD

Secretary

NIDCAP Federation International