

## MINUTES OF NIDCAP FEDERATION INTERNATIONAL BOARD MEETING

OCTOBER 9, 2001

A regularly scheduled meeting of the NIDCAP Federation International Board was called and held in Stevenson, Washington on October 9, 2001.

### NIDCAP Federation Representatives Present:

Heidelise Als  
Joy Browne  
Deborah Buehler  
James Helm  
gretchen Lawhon  
Gloria McAnulty  
Kathleen VandenBerg

### Others Present:

Tatiana Koretskaia

The NIDCAP Federation reviewed the 2001 Annual Meeting reviews from meeting participants. Overall, the feedback was very positive (e.g., location, pace, content). There was some discomfort with the parts of the meeting that pertained to the current world events. It was proposed that to be sensitive to meeting participants, joint communications at the Board level would occur when developing future meeting special events.

Joy Browne led a discussion about learning from NIDCAP® professionals outside of the United States as a session(s) for future Trainer's Meetings. She further proposed that it might be beneficial to add outside (non-NIDCAP® network) members to the NIDCAP Federation Board. It was decided to continue to explore these topics at upcoming meetings.

Preliminary topics and topic leaders were determined for the 2002 Annual Meeting: (1) Guidance for trainers and trainers-in-training (including support for trainers to guide their own hospital systems as well as ones they consult to, training within international hospital systems, and leadership issues around developmental care implementation; gretchen Lawhon and Joy Browne); (2) System's development perspective of NIDCAP® and the vision for its future (Heidelise Als); (3) Research presentations using the present format and program location; (4) Explorations of what physicians would like to know regarding their role in the NIDCAP® process.

Moving the Annual NIDCAP® Trainer's Meeting to the Spring was discussed. Considerations for this change included: Linda Gilkerson's availability, grant deadlines, other professional meetings, and school and holiday schedules. May seemed to be the most desirable month for a Spring meeting. Jim Helm agreed to explore Linda Gilkerson's and Bjorn Westrup's opinions on changing the meeting time. It was decided to table the issue to a later date, while Board members consider the issues.

It was determined that an International Training Data Base would be set up over the coming years. This data base would be the property of the Federation and would be located in Boston, MA. Information will include trainee's name, hospital address, home address, e-mail address, phone number, professional affiliation, background (e.g., BNBAS, NAPI, etc.), dates of demonstrations, work and reliability days.

Dr. Als pointed out that changes had been made in the Program Guide. She suggested that members of the Board review the text. It was agreed that corrections be forwarded to her office by January 1, 2002. The text should be left in its original format with proposed changes and edits interlineated or highlighted so that such changes be readily seen and reviewed.

Upcoming tasks for the Board include: development of nursery criteria (a committee will be formed, chaired by gretchen Lawhon, with committee member Kathleen VandenBerg), review of the Arizona developmental care guidelines (led by Joy Browne), and the further development of the Federation logo (Heidelise Als).

It was discussed that all of the current NIDCAP® training documents should become the property of the NIDCAP Federation. At some time in the future we will review each document.

Upon motion, duly made, seconded and carried, it was unanimously

VOTED: To transfer ownership of all NIDCAP® documents to the NIDCAP Federation.

The next meeting of the NIDCAP Federation International Board shall be held on October 4, 2002 in North Carolina prior to the Thirteenth Annual NIDCAP® Trainer's Meeting.

There being no further business upon motion, duly made, seconded and carried, it was voted to adjourn.

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Secretary