

## MINUTES OF NIDCAP FEDERATION INTERNATIONAL BOARD MEETING

December 9, 2003

A Meeting of the NIDCAP Federation International Board was called and held in Moss Beach, California on December 9<sup>th</sup>, 2003 from 1640 to 1740.

### NIDCAP Federation Representatives Present

#### Board Members

Heidelise Als  
Joy Browne  
Deborah Buehler  
James Helm  
gretchen Lawhon  
Gloria McAnulty  
Kathleen VandenBerg  
Björn Westrup

The Board reviewed the procedures for filling vacant Board seats for appointed members and for elected members. There followed a discussion of individuals might serve as an appointed member to fill the seat vacated by Dr. L. Gilkerson. After that, two current Board members accepted their nominations to serve on the Board: Ms. K. VandenBerg and Dr. B. Westrup. Dr. Lawhon led the officer elections and the votes were cast and tallied by the Secretary. Regarding the vacated Board seat of Dr. Gilkerson,

Upon motion duly made, seconded and carried, it was:

VOTED: To elect Ms. Kathy VandenBerg to serve the remaining two years of Dr. Linda Gilkerson's Appointed Board Member five year term.

Next, the Board made recommendations of individuals to serve the remainder of Ms. K. VandenBerg's elected term for a period of two years. It was agreed that three Federation members would be asked about their willingness to join the Board: Dr. Melissa Johnson (Dr. Lawhon will inquire), Dr. Jacques Sizun (Dr. Westrup will inquire), and Ms. Karen Smith (Ms. VandenBerg will inquire). It was further agreed that after if some or all of these individuals are willing to join the Board, a closed vote by e-mail ballot will be called by the President and votes will be tallied by the Secretary.

The Board recognizing the importance of continuing its work with the NFI vision statement and other topics of development made a decision regarding payment of retreat expenditures.

Upon motion duly made, seconded and carried, it was unanimously

VOTED: To authorize expenditures for a March Board Retreat, to be paid out of fundraised monies and the shortfall to be covered by Federation dues, to the extent available.

The next meeting of the Board of the NIDCAP Federation International shall be held on Friday, October 1<sup>st</sup>, 2004 in Oklahoma prior to the Fifteenth Annual NIDCAP Trainers Meeting. The 15<sup>th</sup> Annual NIDCAP Meeting will be followed by the newly elected Board's meeting on Tuesday, October 5, 2004.

There being no further business, upon motion duly made, seconded and carried, the meeting was adjourned.

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Secretary