MINUTES OF NIDCAP FEDERATION INTERNATIONAL
MEMBERSHIP MEETING

OCTOBER 24, 2003

 A regularly scheduled meeting of the NIDCAP Federation International Membership was called and held in Estes Park, Colorado on October 25, 2003 from 1330 to 1430.

NIDCAP Federation Members Present:

Heidelise Als	gretchen Lawhon
Anna-Karin Asp	Gloria McAnulty
Joy Browne	Laurie Mouradian
Deborah Buehler	Roger Sheldon
Catherine Daguio	Karen Smith
Deana DeMare	Kathleen VandenBerg
Rodd Hedlund	Dorothy Vittner
James Helm	Björn Westrup
Melissa Johnson	

Others Present:
   Aylet Talmi (Scribe)

   Dr. Als presented a Report from the Chair, including the seven decisions that were made by the Board for the 2002-2003 year, by open vote: (1) approval of deferred payment of dues for the Sooner NIDCAP Training Center for the fiscal year 2003; (2) payment of expenses for an organizational development consultant to attend the Board Meeting, October 24, 2003; (3) allocation of funds for Ms. Hiland for continued fund raising efforts; (4) allocation of funds for honoraria for key note speakers at the 14th Annual NIDCAP Trainers Meeting; (5) specification of annual dues and the status of good standing; (6) financial support for the site hosting the Annual NIDCAP Trainers Meeting; and (7) retainment of an organizational consultant.

   Further, Dr. Als reported to the Federation members the results of the Officer's Election from October 24th, 2003: Elected were Heidelise Als (President), gretchen Lawhon (Vice-President), Gloria McAnulty (Treasurer), Deborah Buehler (Secretary), and Sandra Kosta (Assistant Secretary). Other developments include: a Board member retreat planned for December 9-10, 2003; certification of Anna-Karin Asp as a NIDCAP Trainer and Agneta Kleberg as a Master NIDCAP Trainer; other Master Trainers currently in-training (NIDCAP: J. Browne, g. Lawhon, K. VandenBerg and APIB: D. Buehler); closure of the SAPTA NIDCAP Training Center; and transfer in directorship of the Scandinavian NIDCAP Training Center from Ms. Agneta Kleberg to Dr. B. Westrup.

Dr. McAnulty presented a review of the Treasurer's report (copies available with the Secretary), including costs and expenses over the previous year and current financial balance. This report was accepted by the Board at the October 24th NIDCAP Federation International Board Meeting.

Dr. Helm described the international training database as in continuing development. Dr. Helm will explore the databases within our group and the process and funding necessary for converting our data into a unified system. Mr. R. Hedlund suggested an individual who may be a useful resource for the further development of this work.

Dr. Lawhon reviewed the election procedures in preparation of the vote for the two Board member positions open for re-election. She reminded Federation members that they may make it known to the general membership that they are interested in serving on the Board. The ballots were distributed and the vote was taken. The secretary collected and tallied the ballots. The member with the greatest number of votes was incumbent Dr. Helm. He accepted the three-year term as a newly elected Board Member.

The Fifteenth Annual NIDCAP Trainers Meeting will be hosted by Dr. Sheldon and Dr. Mouradian and the Sooner NIDCAP Center, from October 2nd through the 5th, 2004. At this time, the Connecticut (2005 meeting) and St. Luke's (2006 meeting) NIDCAP Training Centers have agreed to host future training meetings.

Dr. McAnulty on behalf of the National Training Center distributed to each of the Federation members, the current NIDCAP Training documents in cd format. She reminded members that the documents, which represent the most recent versions, may continue to receive modifications over the coming years and any changes or corrections need to be directed to her attention. Updates and modifications will be formally made from the National Training Center. Dr. McAnulty stated that at some time in the future, these materials will be available to our group on a secured website and will be able to be downloaded for our use.