

MINUTES OF NIDCAP FEDERATION INTERNATIONAL BOARD MEETING

OCTOBER 28, 2003

The Annual Meeting of the NIDCAP Federation International Board was called and held in Estes Park, Colorado on October 28, 2003 from 1330 to 4005.

NIDCAP Federation Representatives Present

Board Members

Heidelise Als
Joy Browne
Deborah Buehler
James Helm
gretchen Lawhon
Gloria McAnulty
Kathleen Vandenberg
Björn Westrup

Others Present:

Erin Ross (scribe)

The Board discussed the need to have all nine members available to participate in Board decisions and the difficulty Dr. Gilkerson has had attending Board and Trainers Meetings. It was decided that Dr. Als would ask Dr. Gilkerson if she plans to be available for upcoming meetings, would like to resign from her position, and/or would serve as an honorary member contributing as she is able. Dr. Als will report on Dr. Gilkerson's interests and revert to the Board.

Discussions concerning Board composition ensued (current composition is five appointed directors and 4 elected directors). Any changes to the By-Laws are considered by the Board and brought to a vote with the Federation membership. The Board will review the Federation By-laws in preparation for the upcoming December retreat.

The Board reviewed the session reviews and summary reviews of the 2003 Annual Meeting participants. Overall, the feedback was very positive (e.g., on-line registration and materials, content). Open versus assigned seating preferences were equally regarded. Work in small groups continues to be well received. It was suggested that participants value videotape examples, copies of PowerPoint presentations, and workshop formats.

It was agreed that the Board (Dr. Lawhon will coordinate) would provide the programmatic structuring of the 2004 Annual Meeting. It was discussed that everyone listed on the program should be informed in advance that they are speaking and the

parameters of what is expected of their contribution. Ms. K. Vandenberg agreed to confirm this with meeting participants listed on the agenda. Preliminary topics and topic leaders were explored for the 2004 Annual Meeting, and following content areas were identified:

- (I) **Development of Nurturing and Feeding in NICU and Beyond.**
(Dr. gretchen Lawhon to organize, with Dr. James Helm and perhaps Ms. Erin Ross)
 - (A) A presentation by a guest lecturer(s) (Dr. Joy Browne and then Dr. Björn Westrup to explore speaker availabilities; perhaps Professor Kirsten Uvnass-Moberg and/or Dr. Kerstin Hedberg Nyquist);
 - (B) An historical/cross-cultural perspective (gretchen Lawhon to organize, possible contributor: Dr. Chao Huei Chen);
 - (C) Lecture integrating Key Note presentation(s) with NIDCAP work (Dr. Heidelise Als)
 - (D) Systems Coordination and Implementation (Ms. Kathy Vandenberg to coordinate; possible contributors: Ms. Laura Robison, Dr. Laurie Dunn, Ms. Marie Reilly);
- (II) **Training Accomplishments** (Dr. Helm to compile), including bullets of a few accomplishments from each center, and perhaps include brief overviews by Center Directors regarding accomplishments during the previous year
- (III) **Federation International Membership Meeting** (Dr. Heidelise Als to prepare agenda)
- (IV) **Reflective Session** for Trainers, Trainers-in-Training, and Observers (Dr. James Helm to inquire whether Dr. M. Johnson and/or Dr. Linda Gilkerson will facilitate)
- (V) **Master Trainers Session: Current and In-Training** (Dr. Heidelise Als to lead)
- (VI) **Developmental Nursery Acknowledgment Criteria** (Dr. gretchen Lawhon and Ms. Karen Smith to present the continued refinement)
- (VII) **Recertification Process of Individuals and Centers** (Dr. Heidelise Als and Dr. gretchen Lawhon to develop)

(VIII) **Research presentations**, relevant to our NIDCAP work, using the present format with a similar review process, presentation format, and time allotment (Dr. Björn Westrup to coordinate)

The Board discussed the continued development of training Master NIDCAP and APIB Trainers. A fundraising goal of \$15,000.00 for a Master Trainer Retreat was established.

The Board discussed the importance of maintaining the quality of the NIDCAP work.

Upon motion, duly made, seconded and carried, it was unanimously

VOTED: To drop the trademark ® symbol after the NIDCAP name.

The next meeting of the Board of the NIDCAP Federation International shall be held on Tuesday, December 9th, 2003 in California.

There being no further business, upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary