



NFI Board Conference Call Minutes – April 20, 2017

Attending: Heidelise Als, Deborah Buehler, Nikk Conneman, Rita Cummings, Jim Helm, gretchen Lawhon, Gloria McAnulty, Bjorn Westrup

Absent: Jeff Alberts, Mandy Daly, Kaye Spence

- (1) **Review/Accept Board Conference Call Minutes for March 2017 (Rita)**
Action: Board members to provide any additional edits to Rita by Wednesday, April 26.
- (2) **October Board Meeting in Edmonton (Gloria)**
Gloria reviewed the schedule. We are on target to get invitations out in the mail in early May. However, this is dependent on finalizing the invitation mailing lists very soon.
Action: NFI staff to follow up with the Edmonton team to ensure that mailing lists are finalized in time for the target mailing date of the invitations.
- (3) **Mid-Year Board Meeting Agenda Topics (Deborah)**
Action: Gloria McAnulty will forward Sandra Kosta's email with hotel and transportation information to board members.

There was a general discussion about preparation for the board meeting agenda, including an update from the NIDCAP Foundations Program Task Force and future NFI one-day conferences. Nikk suggested the board discussion include whether we should develop "e-learning" modules as part of our training program.

It was agreed that there will be both an update on the North American Task Force, as well as a discussion regarding the NIDCAP Foundations Program Task Force and next steps.

Action: gretchen, Jim, Kaye, and Nikk to develop updates of the NIDCAP Foundations Program Task Force and North American Task Force for the Mid-Year Board Meeting.

Bjorn offered to present an overview of the NICU standards EFCNI and of the Gravens Meeting.

Action: Bjorn will prepare an update of the NICU standards EFCNI and of the Gravens Meeting the Mid-Year Board Meeting.

- (4) **Strategic Plan Update Overview (Deborah)** Deborah has revised and updated the NFI Strategic Plan. She asked that board members review the plan and send her any edits in advance of the Board Meeting. She also asked for any further agenda items to be sent to her as soon as possible.
- (5) **Other Business**
The NEXT Board Conference Call is scheduled for: **Thursday, May 18th** (1 pm PDT, 4 pm EDT, 9 pm IST, 10 pm CEST) and **Friday, May 19th** (6 am AEST).

Respectfully submitted, Rita Cummings, Secretary.