



## NFI Board Conference Call Minutes – March 16, 2017

Present: Jeff Alberts, Heidi Als, Rita Cummings, Jim Helm, Gloria McAnulty

Absent: Deborah Buehler, Nikk Conneman, Mandy Daly, gretchen Lawhon, Kaye Spence, Bjorn Westrup

### **AGENDA:**

Since the President, Deborah Buehler, was on vacation, the conference call was chaired by Vice President, Jim Helm.

#### **1. Review/Accept Board Minutes (February 2017) - Rita**

**Action:** Due to several board members being absent on this call and the lack of a quorum, Rita will send out the revised February minutes to everyone for final approval, and share the final version with Sandra Kosta. The minutes will be approved by email.

#### **2. Mid-Year April Board Meeting - Gloria**

- The venue for the April Board Meeting has been changed to the Marriott Courtyard at Woburn on the outskirts of Boston; it is easily accessible by shuttle.
- Rita will take minutes as Secretary for the April Board Meeting
- It was agreed that Sandra Kosta, Finance & Administrative Operations Director, will be invited to join the April Board Meeting.
- **Action: Gloria will extend the invitation to Sandra.**

#### **3. 2017 NIDCAP Trainers Meeting Update - Gloria**

- Gloria provided a brief update on a recent conference call with the Edmonton Trainers Meeting Task Force regarding the program for the conference
- There is now an updated budget, as well as information regarding the participation of vendors and sponsors.
- Invitations to participants will go out in late April or early May. Date TBC.
- Sponsors: Dr. Browns has committed to being at the meeting; Sonicu tentatively accepted as well.

**4. Committees and their respective Councils/Task Forces/Initiatives**

- Updates from:

<b>ADVANCEMENT/ Jim Helm</b>	Corporate Sponsorships (including SONICU Contract) -Jim is finalizing the sponsorship proposal with Sonicu. Contracts and agreements are out for review and are expected to be signed the week of March 20. -NFI Sponsorship opportunities on the website are being updated.
	Global Perspectives Council (Björn Westrup) – Bjorn was absent from this call.
	Family Council (Mandy Daly) – Mandy was absent from this call.
<b>GOVERNANCE/ Kaye Spence</b>	NFI policy updates (Kaye) – no updates to report.
	Board development activity (Kaye & Rita) – Rita to follow up with Kaye on this by the early April.
<b>FINANCE/ Gloria McAnulty</b>	No other updates
<b>PROGRAM/ Heidi Als</b>	Emails from Heidi Also for approval, plus request for insignia or logos for NNACP. Heidi will follow up with Rodd Hedlund.
	NIDCAP Foundations Program (Nikk Conneman)
	NFI Science & NIDCAP Committee (Jeff Alberts)

Submitted by Rita Cummings