



Governance Committee Report
NFI Board Meeting and NFI Membership Meeting
Bologna, Italy – October 25 & 26, 2016

Governance Committee
Chair: J Helm

This report covers Governance Committee activities from October 1, 2015 to September 30, 2016.

Financial Oversight

The Financial Oversight Council (N Conneman, M Daly, J Helm) reviewed banking activities and program expenses on October 18, 2015. The committee randomly selected two months from the past year to track all records that document either receipt or dispersal of funds. All was in order. Next oversight review planned for October 2016.

Membership Services

Membership includes 258 members in good standing.

NFI Membership by Category:

| | Professional | Student | Family | Emeritus | Honorary |
|----------|--------------|---------|--------|----------|----------|
| Oct 2015 | 187 | 50 | 9 | 4 | 2 |
| Oct 2016 | 184 | 60 | 8 | 4 | 2 |

French Chapter: 32 Members (Number reported at end FY '14-'15).

| | Professional | Student | Family | NFI Members* |
|----------|--------------|---------|--------|--------------|
| Oct 2015 | 22 (49) | 1 (1) | 9 (26) | 4 (6) |
| Oct 2016 | 17 | 1 | 1 | 6 |

* NFI Members included in total

Friends and Sign Ups ("Sign Ups" are from website; they receive periodic announcements.)

| | Friends | Sign Ups |
|----------|---------|----------|
| Oct 2015 | 2 | 32 |
| Oct 2016 | 11 | 125 |

The NFI Membership Office continues to be maintained and managed in Raleigh, North Carolina, USA (J Helm). Membership dues and NIDCAP Training Center fees are invoiced each year early in

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the new fiscal year, usually after the annual Membership Meeting. Reminders are sent periodically. The NFI continues to maintain 3 Google groups to facilitate membership communication. These include one for the membership at large, one for trainers, trainers-in-training, and NIDCAP Training Center Directors and one for the Board of Directors. These are administrated by G McAnulty, S Kosta, and J Helm.

The French Chapter is managed by J Sizun in Brest, France. Activities of the Chapter included organizing their annual meeting (Strasbourg May 2016), connecting with people via Facebook (776 “friends”), and close collaboration with the French Parents group SOS Prema (Parliament special interest group on premature births).

Membership Survey

A survey was sent to the membership (K Spence) to assess a broad range of issues. Results will be studied and discussed by the Board. There were 71 respondents.

Training Database

Database was introduced to the Membership and training provided to Trainers before last year’s Trainers Meeting. It was utilized to summarize training last fiscal year. Trainers have been encouraged several times this year to keep up-to-date. Plans are on underway to upgrade so that recertification information can be managed on this data base and individuals can manage their own records (S Kosta, G McAnulty, J Helm).

Elections

Governance continues to manage Board elections for Directors as well as for Board officers (J Helm, J Alberts).

Respectfully submitted by:



James M Helm, PhD
Vice President for Administration
Chair, Governance Committee
NFI Board of Directors