



Minutes – NFI Board Conference Call July 20 2017

Attending: Deborah Buehler, Rita Cummings, Mandy Daly, Gloria McAnulty, Kaye Spence, Jeff Alberts, gretchen Lawhon, Jim Helm, Björn Westrup

Absent/Excused: Jeff Alberts, Nikk Conneman, Heidelise Als

- (1) Review/Accept April Board Conference Call Minutes (Rita Cummings)
 - April Minutes approved unanimously and will be sent to Sandra Kosta to post to the website
 - Secretary to circulate May and June minutes to the board by early week of July 31.
- (2) NIDCAP Trainers Meeting Update (gretchen Lawhon, Gloria McAnulty)
 - On target for finalizing the program and the budget for the trainers' meeting in Edmonton in October 2017
- (2) NFI 2017 Membership Survey Update (Kaye Spence)
 - There was discussion about translating the survey into multiple languages (e.g., French, Hebrew, Italian, Japanese, Spanish) to be sent via Survey Monkey. Kaye to identify the languages and who among the membership could provide translations.
 - The target date to send out the survey is early August so that we report on it at the October trainer's meeting.
- (3) Foundations Program Update
 - gretchen Lawhon reported on progress towards an NFI Foundations Program. gretchen will develop a report in time for the October Trainers Meeting in Edmonton.
- (4) NFI Board 2017 Nominations and Election (Jim Helm)
 - Jim reported that the general membership will be notified about the upcoming election at the annual Membership Meeting by the end of July.

- Call for nominations will go out to the membership by the end of July as well.
- (5) Sub-Committee, Council & Work Group Updates
- Global Perspectives (Björn Westrup & Kaye Spence) – Kaye and Björn have been working on a global model of Infant and Family Centered Care. A first draft of a model was shared with board members. Kaye will distribute the draft to the board for review and feedback.
 - Advancement (Mandy Daly) - Mandy is reaching out to other newborn-focused organizations, including connecting via Twitter and retweeting their posts to support their work and raise our organization's profile.
 - Family Advisory Council (Mandy Daly) – Mandy is working on World Prematurity Day celebration guidelines with Silke Mader. Deborah Buehler plans to disseminate the guidelines in an upcoming membership update.

Respectfully submitted, Rita Cummings, Secretary