



NIDCAP Federation International  
changing the future for infants in intensive care

**Minutes of the First Board Meeting of FY 2009 – 2010**  
**Chicago, IL**  
**The Westin Chicago River North**  
**Washington Park Conference Room**

**Tuesday, 6 October 2009**

The first meeting of the NFI Board of Directors, FY 2009- 2010, was held at the Westin Chicago River North in Chicago, IL on Tuesday, 6 October 2009. Dr. Als called the meeting to order at 2:15 pm CST.

**Welcome to Newly Elected Officers and Elected Board Members**

Dr. Als welcomed the newly elected officers and Drs. Helm and Youcha to their re-elected Board positions.

**Establishment of Board Calendar for FY 2010**

The Board discussed Rockport, MA, North Carolina versus Northern California as the location options for the 2010 mid-year Board meeting. After weighing the pros and cons of each a determination was made that the most cost-effective location would be Rockport, MA. Therefore, the Board will hold the meeting at the Emerson Inn in Rockport by the Sea MA, USA on April 13 & 14, 2010. Ms. Kosta will make the arrangements.

The monthly conference calls will be held on the third Tuesday of each month at 3:00 pm EST/EDT. The Board discussed making all calls formal meetings, however, decided to call only Board conference calls where votes are necessary in accordance with the rules of the by-laws.

The last meeting of FY2010 will be held on Friday, September 24, 2010 and the first meeting of the FY2011 will be held on Tuesday, September 28, 2010. Both of these meetings will be held in Maastricht, The Netherlands before and after the Annual Trainers Meeting.

**Review of Board “To Do” List**

Each Board member reported on the status of their respective “To Do” items from the mid-year Board meeting in April 2009. The new To-Do list reflects the “to-dos” established at this meeting as well as those tasks that remain from the Rockport 2009 list and the following text covers topics that warranted further explanation:

Dr. Sheldon: With regard to the American Academy of Pediatrics Technical Report he has completed the Letter of Intent and he proposed that it either be sent now or at the end of the calendar year; he explained that once it is sent in it begins a two year clock running; if the process is not completed within the two years the process must begin again. His preference would be to send the letter at the beginning of the 2010

year. He will send it to Drs. Sizun and Westrup for their review. Dr. Sizun replied that he is too overly committed since he is working on the translation of the website and all training documents. He also suggested that he will consult with Dr. Dominique Haumont on the translation of the training documents.

### **Review and Next Steps in Follow-Up of Special Funder Events**

The Board discussed the Special Funder event held on Saturday, October 3, 2009. The Board agreed that the time and energy put forth to organize the event was well spent. It was decided that the PowerPoint presentation given by Dr. Als could be fine tuned for future presentations with prospective funders. Dr. Vandenberg expressed her desire to work on such a presentation. Dr. Als agreed to send the PowerPoint presentation to Dr. Vandenberg and Mr. Wahl. Mr. Wahl stated that he would like to send the presentation as well as the video to those invitees who were unable to attend the funders' event. He also mentioned that some funders might want to review the proceedings of the meeting. He clarified that a selection of materials from the meeting could be packaged and sent to the funders. Dr. Vandenberg suggested two different packets be organized, one for those whom they have met and one whom they have not. Dr. Als asked if the film could be edited to add footage of how an infant looked years ago in a NICU environment. Dr. Buehler added that she does not want the video to be widely distributed until it has been edited.

Mr. Wahl reported that he and Dr. Youcha had a meeting yesterday (Monday, October 5, 2009) with representatives from the McCormick Foundation. The McCormick Foundation has an interest in the prevention of child abuse however tends not to focus on very young infants. He reported that he suggested to the representative that for some of their initiatives it would make sense to begin earlier in a child's life. The foundation made it clear that they like all funds to have a clear link to the Chicago area. He referred Mr. Wahl and Dr. Youcha to the education focus of the foundation. Dr. Vandenberg added that there are many more places that are region specific so she tends to focus on those that are national. It was suggested that perhaps money from the McCormick Foundation could go toward workshops for those nurseries in the Chicago area interested in nursery certification.

Dr. Buehler reported that the extra "Three Decades of Training" posters would be sent to Mr. Wahl. Mr. Wahl mentioned that he brought one of them to the meeting with the McCormick Foundation and he felt it made an impression. Dr. Buehler stated that she'd like the poster to be sent to certain meeting invitees who were not in attendance at the meeting. She stated that she would send Mr. Wahl a cover note to accompany the posters and the mailing list.

**The Board then had a closed discussion to review the position of the Executive Director; Mr. Wahl was asked to absent himself.**

Upon his return he was briefed on the Board's discussion. Dr. Als and Ms. Kosta will arrange to meet with Mr. Wahl in Boston in the upcoming weeks to follow-up on the discussion.

### **Review of the 2009 Annual NIDCAP Trainers Meeting**

Dr. Buehler stated that there were many empty seats at Tuesday's sessions. It was pointed out that in the past the research session was held on Tuesday and once again it may be time to reconsider the content of the final meeting day. Dr. Helm suggested that if the core learning sessions were at either end of the meeting and the "soft" components in the middle, individuals may not commit to the entire four meeting

days. Dr. Als raised the issue of Board members' attendance and difficulties being present at both meetings around the Trainers Meeting.

**Program Plans for the 2010 & 2011 Annual NIDCAP Trainers Meetings**

Next year's meeting will be held on September 25-28, 2010 in Maastricht, The Netherlands. Currently plans have yet to be made for the meetings beyond 2010. The Board listed some possibilities and Dr. Lawhon stated that her hospital might be in a position to host the meeting in 2011. The Board discussed possible dates for the meeting as either October 1-5 or 22-25, 2011.

Several members of the Board requested the list of Members and Dr. Helm stated that he would send a roster to the Board.

**There being no further business upon motion, duly made, seconded and carried, Dr. Als adjourned the meeting at 5:27 pm (CST) on Tuesday, October 6, 2009.**



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**Deborah Buehler, PhD**  
Secretary  
NIDCAP Federation International



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**Sandra M. Kosta, BA**  
Assistant Secretary  
NIDCAP Federation International