



**NFI Membership Meeting  
Winston-Salem, North Carolina USA  
October 5, 2013**

**Committee Reports  
(Representing committee work from May 1 – September 30, 2013)**

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**Note: For Treasurer’s Report see *NFI Financial Statements* under Member Services on [nidcap.org](http://nidcap.org).**



**Report of the President  
NFI Board and Membership Meetings  
Graylyn International Conference Center, Winston-Salem, NC  
October 4 and 5, 2013**

**Directors of the Board:** J. Alberts, H. Als, V. Batkin Bjornson, D. Buehler, M. Daly, J. Helm, S. Kosta, g. Lawhon, S. Mader , G. McAnulty, J. Sizun, and K. VandenBerg

This report summarizes the highlights and accomplishments from April 2013 to the present.

**April 2013**

- Completed five two-hour strategic planning sessions and a full day on April 26<sup>th</sup> culminating in the adoption of revised NFI Mission Statement and new Strategic Plan
- Mid-Year 2012 – 2013 Board Meeting held in Waltham, MA on April 27, 2013
  - Approved Vicki Batkin Bjornson as a new member of the NFI Board of Directors
  - Formulated a task force of D. Buehler, K. VandenBerg, M. Daly, I. Warren and V. Batkin Bjornson to plan the NFI response to World Prematurity Day, November 17, 2013
  - Restructured NFI Organization with five committees and their Chairs
    - NFI Executive Committee – Chair g. Lawhon
    - NFI Governance Committee – Chair J. Helm
    - NFI Advancement Committee – Chair D. Buehler
    - NFI Finance Committee – Chair G. McAnulty
    - NFI Program Committee – Chair H. Als

**May**

- Provided orientation for new Board member V. Batkin Bjornson

**June 2013**

- Continued work toward clarifying and beginning steps for implementation of the NFI Strategic Plan with the adoption of the new organizational structure
- Contracted with Agency Orange to develop a WordPress driven website with a Content Management System

**July 2013**

- Approved NFI Policy for the Establishment of NFI Chapters
- Approved the NIDCAP Federation International French Chapter referred to as NIDCAP France
- Certified Meir Hospital Medical Center in Kfar Saba, Israel as a NIDCAP Nursery
- Resignation of D. Buehler as NFI Secretary and appointment of S. Kosta as NFI Secretary

- 
- Approved the Constitution and Role of the Executive Committee
  - Contracted an agreement with T. Thompson of Rocky Peak Enterprises for Social Media Consultation

### **August 2013**

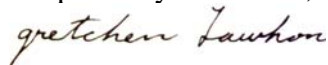
- Approved change in timing of first Board meeting of 2013 – 2014 Fiscal Year to be held on October 5, 2013 following the NFI Membership meeting in an effort to decrease Board member's time expenditure and reduce financial costs of the Board

### **September 2013**

- Resignation of I. Warren from the NFI Board as of the conclusion of the September 16<sup>th</sup> Board conference call. The position now vacated is to be held open for the remaining year of her term.
- Adopted description and role of Governance, Finance and Program Committees
- Approved the Policy for the Endorsement of Activities and Products

This year has been one of tremendous change that has challenged us both as individuals and as a Board. I wish to sincerely thank each Board member for their incredible energy and passion in working tirelessly to ensure that we remain true to our mission of assuring the quality of NIDCAP while embracing an unfamiliar path into the global community.

Respectfully submitted,



gretchen Lawhon, PhD, RN, CBC, FAAN  
President, NIDCAP Federation International



**Executive Committee Report  
NFI Board and Membership Meetings  
Graylyn International Conference Center, Winston-Salem, NC  
October 4 and 5, 2013**

**Chair:** g. Lawhon

**Members:** J. Helm, D. Buehler, G. McAnulty and S. Kosta

The Executive Committee was formulated with the organizational structure following the NFI Strategic Plan adopted April 27, 2013.

The Executive Committee includes the NFI President, Vice-President for Administration, Vice-President for Advancement, Treasurer, and Secretary. It will also include the Executive Director when the position is filled. The Executive Director will be a non-voting member of the Executive Committee.

The primary role of the Executive Committee is advisory, to be supportive to the President especially in preparations for Board meetings.

- Support the president in planning and preparing for Board meetings and in setting priorities
- Support the Board in transitioning to new organizational structure
- Help structure guidance for Board activities, especially as it relates to transition to the new organizational structure and implementation of the Strategic Plan
- Act on behalf of the Board only when authorized and delegated to do so by the Board as authorized by the full vote of the Board to the Executive Committee.

Thus far the Executive Committee has been functioning through weekly phone calls on an informal basis. Minutes are not kept and the function has been that of planning and support during our organizational transition.

Respectfully submitted,

*gretchen Lawhon*

gretchen Lawhon, PhD, RN, CBC, FAAN

Chair, Executive Committee, NIDCAP Federation International



**Governance Committee Report**  
NFI Board and Membership Meetings  
Graylyn International Conference Center, Winston-Salem, NC  
October 4<sup>th</sup> and 5<sup>th</sup>, 2013

Governance Committee

Chair: J Helm

Members: M Daley, R Sheldon

The Governance Committee was created as a result of reorganization following the NFI's strategic planning process in April 2013. This report covers activities of the committee from late April to October 1, 2013.

Governance Committee responsibilities are still evolving but initially will include efforts to support the functioning of the Board in activities such as Board development (leadership in recruitment, appointments, elections, and education); implementation of Board policies (by-laws, financial oversight, governance, and conflict of interest) as well as management and oversight of membership services.

**Board Development**

A special assignment was undertaken by J Helm and D Buehler over the last fiscal year that continues and will become the responsibility of the Governance Committee, that is, to recruit new Board members from outside the NFI with skills and expertise in marketing, fundraising and development. Vicki Batkin Bjornson was recruited from these efforts and joined the Board in May 2013.

The Governance Committee will oversee NFI Board elections at the Membership Meeting and Board officer elections at the October 5<sup>th</sup> Board of Directors Meeting.

**Financial Oversight**

The Financial Oversight Committee (J Helm, Chair, H Als, S Kosta, g Lawhon, G McAnulty) continues monitoring activities. The committee met and reviewed financial records in April 2013 just before the mid-year Board Meeting. The committee randomly selects two months from the past year to track all records that document either receipt or dispersal of funds. All was in order. (See May 2012 Board reports for details of process.)

## Membership Services

Membership has remained steady with 240 members in good standing.

### NFI membership by category

Professional	Student	Family	Emeritus	Honorary
151	75	8	4	2

The NFI Membership Office continues to be maintained and managed in Raleigh NC (J Helm). Membership dues and NIDCAP Training Center fees are invoiced each year early in the new fiscal year which starts October 1.

Membership Services hopes to establish a more public recognition for newly certified NIDCAP Professionals and to establish new ways of affiliating with the NFI over the next fiscal year.

The Governance Committee continues to evolve as responsibilities for the new organizational structure are clarified.

Respectfully submitted for approval on Oct 4, 2013 by:



James M Helm, PhD  
Chair, Governance Committee, NFI Board of Directors



## Program Committee Report

### NFI Board and Membership

Graylyn International Conference Center, Winston-Salem, NC

Friday – Saturday, 4 – 5 October 2013

Members of the Board: J. Alberts, H. Als, V. Batkin Bjornson, D. Buehler, M. Daly, J. Helm, S. Kosta, g. Lawhon, S. Mader, G. McAnulty, J. Sizun, K. Vandenberg

#### Program Committee

Chair: H. Als

Members: D. Buehler, g. Lawhon, S. Kosta, G. McAnulty, K. Vandenberg, I. Warren

The Program Committee (QAC) Report covers the achievements for the period from 1 May – 1 October 2013. The Program Committee (ProgCom) subsumes several Sub-Groups (SG) and Sub-Committees (SC): NIDCAP Training and Certifications SG (*Als, Lawhon, Buehler*) APIB Training and Certifications SG; (*Als, Lawhon, Buehler*); NIDCAP Nursery Certification (NNCP) Steering Committee (SC) (*Buehler, Smith, Als, Kosta, McAnulty*); Training Materials in Different Languages (SG) (*Als, Kosta*); Specific Training Resources (*Lawhon, Als*) (SG); Protection of NFI Intellectual Property (SC) (*McAnulty*); Standardization of Certificates (SG) (*Kosta*); Education (SC) (*Warren*); NIDCAP Trainers Meeting Program (*Lawhon*) NFI Endorsement of Activities and Products (SC), and Scientific Endeavors and Processes (SC). The Sub-Committee and Sub-Group Chairs' reports on the respective topics are summarized in the overall report and in some cases, as noted, attached in full to the Program Committee Report.

### 1. Sub-Groups on NIDCAP and APIB Training and Certification (*Als, Lawhon, Buehler*):

#### a. Update on NIDCAP and APIB Training Materials

##### *NIDCAP Write-Up Example*

A new NIDCAP Write-up Example submitted by I. Warren and A Kleberg is close to finalization and once approved by the ProgCom will be made available as part of the NIDCAP Training Binder.

#### b. Update regarding Training Activities and Trainers

*Three New NIDCAP Trainers-in-Training:* Two new NIDCAP Trainers-in-Training have been approved at the *Barcelona-Vall d'Hebron NIDCAP Training Center*, Spain, with Josep Perapoch, MD as NIDCAP Training Center Director and NIDCAP Trainer. They are *Estrella Gargallo, RN* and *Fatima Camba, MD*. Both currently are certified NIDCAP and APIB Professionals. (Documentation and application materials submitted are available for review upon request.) The third new NIDCAP Trainers-in-Training is *Juliana Acuña, RN* at *Hospital Universitario 12 de Octubre NIDCAP Training Center*, Spain, with Carmen Martinez de Pancorbo, MD as NIDCAP Training Center Director, and Maria Lopez Maestro, MD as Trainer. *Graciela Basso, MD PhD* serves as NIDCAP Master Trainer for the development of all three new Trainers-in-Training.

c. Survey of NIDCAP and APIB Training Materials and Processes

Growing out of the NFI's Strategic Planning process in April 2013 efforts are under way for the longer term updating and improvement of NIDCAP and APIB Training Materials and Processes. A Program Committee work group, led by H. Als in collaboration with I. Warren and K. Vandenberg has drafted and is in the process of finalizing the pilot testing phase of the survey each for the NIDCAP Training Binder materials and training processes as well as for the APIB Training Binder materials and training processes. The NIDCAP Survey received extensive input from J. Powlesland and input from Bunny Hutson. It is now at the stage of pilot review and then will be distributed to the NIDCAP Trainer Membership. The APIB Survey Draft so far has received input from APIB Professionals D. Vittner and APIB Trainer G. Basso. Additional input is expected from another APIB Professional and an additional APIB Trainer before finalization for distribution to APIB Professionals and Trainers.

d. Listing of Current NIDCAP and APIB Trainers

A listing is provided in *Attachment 1* of all Senior NIDCAP Master Trainers, NIDCAP Master Trainers, NIDCAP Master Trainers-in-Training, Senior NIDCAP Trainers, NIDCAP Trainers, NIDCAP Trainers- in-Training, NIDCAP Training Centers-in-Development, Senior APIB Master Trainers, APIB Master Trainers-in-Training, APIB Trainers and APIB Trainers-in-Training. (See Attachment 1, Listing of current NIDCAP and APIB Trainers)

**2. Sub-Group on the Production and Web Posting of Training Materials in Different Languages) (H. Als, S. Kosta)**

a. Training Materials

The NFI's goal continues to be to have available the full website content as well as all training materials in the different languages represented in the wider NIDCAP community. The Spanish and French Website materials as well as the Spanish training documents and policies for NIDCAP and APIB Professional and Trainer training are currently posted on the web and serve as examples. The NIDCAP Norway Training Center in Alesund, Norway has submitted all NIDCAP training materials in Norwegian. They are currently being finalized for web posting. The French NIDCAP Training materials more recently were submitted by the Brest NIDCAP Training Center Group. They are also in use by the Brussels NIDCAP Trainer at St. Pierre Hospital, Belgium. They are currently under review and once completed will be posted on the French NIDCAP web. A number of German Training Materials also have been submitted and are under review.

b. NIDCAP DVD: *NIDCAP - Three Decades of Training and Supporting*, (Executive Director, Deborah Buehler, PhD)

This DVD has been translated and furnished with Subtitles in eleven (11) languages, namely Arabic, Chinese, Dutch, French, German, Hebrew, Japanese, Norwegian, Portuguese, Spanish and Thai. The DVD awaits posting on the newly to be designed web.

c. Translation of NNCP Nursery Assessment Manual into Italian

*Mentoring* caregivers. *Changing* hospitals. *Improving* the future for newborns and their families.



The NNCP Nursery Assessment Manual has been translated into Italian by Natascia Simeone, RN, NIDCAP Professional, Infermi Hospital, Rimini, Italy. It has been presented to the NNCP Steering Committee in August, 2013. It will be back-translated and verified by Natascia Bertoncelli, PT PhD, NIDCAP Trainer, Modena NIDCAP Training Center, Modena, Italy. Subsequently Sandra Kosta, BA will apply her expert editorial skills to the formatting, finalization and web-posting of this document.

**3. NIDCAP Nursery Certification Program (NNCP) Steering Committee** (*D. Buehler, K. Smith, H. Als, G. McAnulty, S. Kosta*) (Full Report, *Attachment 2*)

In summary of the full NNCP Steering Committee Report to the Board key accomplishments and activities are listed here:

- a. Successful NIDCAP Nursery Certification was achieved by the *Meir Hospital Nurseries, Kfar Saba, Israel*. as well as the first phase of training of Site Reviewer Melissa Johnson, PhD (NIDCAP Trainer, WakeMed NIDCAP Training Center, Raleigh, NC and WakeMed NNCP Certified NICU at WakeMed, Raleigh, NC).
- b. Currently two additional nurseries are in the process of completing their Level Two NNCP Application Documents; these are the *Rigshospitalet, Copenhagen, Denmark* and the *Linköping Hospital, Linköping, Sweden*.
- c. *WakeMed Hospital, Raleigh, NC* celebrated their NNCP achievement in June 2013 with a conference for the public and two professional meetings, one with a celebration ceremony. H. Als, PhD, National NIDCAP Training Center Director, Boston, MA was the invited speaker.
- d. Two interlinked NNCP Workshops will be conducted by the NNCP Director, Rodd Hedlund, MEd, at the 24<sup>th</sup> NIDCAP Trainers Meeting, Winston- Salem, NC, 5 & 6 October 2013.
- e. The NNC Display Booth will be on view at three meetings in the coming year, namely the 24th Annual NIDCAP Trainers Meeting, 5 - 8, October 2013, Graylyn International Conference Center, Winston-Salem, North Carolina, USA; the Neonatal Developmental & Behavioral Care Conference presented by Contemporary Forums and in collaboration with the NFI, New Orleans, Louisiana, USA, November 6-9<sup>th</sup>, 2013; and the 27th Annual Gravens Conference on the Physical and Developmental Environment of the High Risk Infant, February 5-8, 2014, Sheraton Sand Key Resort, Clearwater Beach, Florida.
- f. Future tasks for the NNCP include the tasks outlined by the NFI Strategic Plan, April 2013, which include the development of guidelines and materials for utilization of NNCP materials and processes in NIDCAP training; the develop of an assessment of the NNCP's profitability; and the editing and updating of all NNCP Materials. The development of an NNCP Procedural Manual is also planned, as is coordination of the NNCP with the American Nurses Credentialing Center (ANNC) Magnet Recognition Program.

**4. Sub-Group on the NIDCAP Trainers Meeting Program (SG)** (*g. Lawhon, and Team*)

a. Hosts and Locations of NIDCAP Trainers Meetings 2013 - 2016

The 24<sup>th</sup> annual NIDCAP Trainers Meeting is scheduled for 5 – 8 October 2013 at the Graylyn International Conference Center in Winston-Salem, North Carolina, U.S.A. The Meeting's Theme is *Transforming Care for Families and their Newborns in the Hospital*. Approximately 70 participants are expected, about half of them from the U.S (37/70).

The 25<sup>th</sup> NIDCAP Trainers Meeting (2014) will be co-hosted by the Barcelona-Vall d'Hebron NIDCAP Training Center Spain, Barcelona, Spain and the 12 de Octubre NIDCAP Training Center, Madrid, Spain.

The 26<sup>th</sup> NIDCAP Trainers Meeting (2015) will be hosted by St. Joseph's Hospital NIDCAP Training Center, Phoenix, Arizona, USA.

The 27<sup>th</sup> NIDCAP Trainers Meeting (2016) will be hosted by the Karolinska NIDCAP Training Center, Stockholm, Sweden.

b. Topics under consideration for future NIDCAP Trainers Meetings include the following:

- Sustainability in low resource environments
- Dosing NIDCAP to be effective
- Effective ways to address those who challenge the NIDCAP work
- Research focus on NIDCAP
- A shared language for NIDCAP
- Palliative care in interface with NIDCAP
- NIDCAP beyond the NICU in other medical specialists and other arenas

**5. Sub-Committee on the Protection of NFI Intellectual Property** (*G. McAnulty*) (Full Report, Attachment 3)

Four bodies of work have been submitted for copyright registration to the US Copyright Office and successfully registered. These include the:

- a. NIDCAP Training Binder
- b. NIDCAP Training Center Development Binder
- c. APIB Training Binder
- d. NIDCAP Nursery Certification Program Materials including the NIDCAP Nursery Certification Criterion Scales and Score Sheets; NNCP A Guide to Preparation, Application and Implementation of NIDCAP Nursery Certification; NNCP Application Part I and Part II;

*Mentoring* caregivers. *Changing* hospitals. *Improving* the future for newborns and their families.

NNCP Provisions of Evidence; NNCP Cost Analysis & Budget Justification for NNCP Fees and Travel Expenses; and Preparation for the NNCP Site Review.

The new *image* for the NFI/NIDCAP logo and the *taglines* ‘Voice of the Newborn’ and ‘Mentoring caregivers. Changing hospitals. Improving the future for newborns and their families.’ have been registered with the US Patent and Trademark Office (USTPO<sup>2</sup>) in August and July 2013, respectively. (For further information see the detailed Report, *Attachment 3*.)

## **6. Sub-Group on the Standardization of Certificates (*S. Kosta*)**

All actively certifying NIDCAP Training Centers are using approved up-to-date NIDCAP and APIB Certificates in compliance with the current NFI logo and design.

## **7. Sub-Committee on Education (*I. Warren*)**

The following represents a summary of the Education Sub-Committee’s activities:

- a. Work has begun on drafting competencies for NIDCAP training. The draft of the interdisciplinary developmental care competencies developed by I Warren and J Browne were circulated to all NIDCAP Trainers and the Education Sub-Committee members. An amended version will be available for discussion at the NIDCAP Trainer’s Meeting 2013 with a view towards exploring at which stage of NIDCAP preparation and developmental care education specific criteria should be introduced.
- b. I Warren and J Browne also attempted to fit various educational activities into a graded framework, based on the 5 stages of Benner’s model, in order to assist professionals in the evaluation of their current level of developmental care competency and to plan their next education/training steps. This draft has also been circulated for comment.
- c. The UK London and Sophia Rotterdam NIDCAP teams have continued to develop their “Practical Skills for Developmental Care” program; several trial runs have been completed and evaluated. This work was presented and discussed at the EuroNIDCAP Support Network Meeting in March, 2013. M Oude Reimer and N. Conneman will present this work at the NIDCAP Trainer’s Meeting 2013. After further feedback and integration this Skill Program will be submitted to the NFI Program Committee for NFI endorsement.
- d. I Warren shared with all NIDCAP Trainers the most recent Newsletter developed and produced for UK London NIDCAP Team. This Newsletter includes information about recent research and events, local team news, tips, etc. B Hutson has adopted this model in modified version for the Oklahoma NIDCAP Training Center.
- e. Progress towards University and Graduate School credits for NIDCAP education is in the beginning stage.

I. Warren wishes to acknowledge all those, who are engaged currently in the specific work of the Education Sub-Committee including J Browne, G. Laadt, D. Vittner, N. Conneman, M. Oude Reimer, E.S. Van der Heijden, A. Kleberg, G. Kennedy, B. Hicks, B. Hutson, and J. Powlesland.

## 8. Sub-Committee on Scientific Endeavors and Processes (TBA)

The initiative to form a sub-committee or working group under the NFI Program Committee originated with the NFI Strategic Plan discussions, April 2013. This initiative is still under formulation and interested NFI members with specific expertise and/or ideas pertinent to the topic of Scientific Endeavors and Processes (design, methodologies, analyses, result interpretation, critical review, outreach, dissemination, etc.) are invited to submit their ideas to the Chair of the Program Committee.

## 9. Sub-Group on the NFI Endorsement of Activities and Products (H. Als, G. McAnulty)

Originating with earlier discussions among the members of the former NFI Quality Assurance Committee and further emphasized by the NFI Strategic Plan discussions, April 2013, the decision was made to develop an entity that reviews and when indicated recommends and then initiates and supervises NFI endorsement for activities and products that promote the NFIs mission. At this point a definition of Policy has been crafted and is under Board review and refinement with the goal of timely adoption. The NFI Executive Committee conferred *ad hoc* authorization to the Chair of the Program Committee Chair to act on the endorsement approval of a pending time-sensitive application (EADC Conference, Lyons, France, November 2013). Upon review the endorsement was granted.

The Chair of the Program Committee herewith respectfully submits the Program Committee Report to the NFI Board of Directors (with subsequent presentation to the NFI Membership) for acceptance on this Day, Friday, the fourth day of October in the Year 2013.

Signature: Heidelise Als .

Heidelise Als, Ph.D.  
Chair, Program Committee, NFI

Date: 4 - 5 October 2013

## Attachments

1. Listing of Current NIDCAP and APIB Trainers-in-Training, NIDCAP and APIB Trainers, and NIDCAP and APIB Master Trainers.
2. NNCP Steering Committee Report
3. Sub-Committee on the Protection of NFI Intellectual Property

**Attachment 1, Program Committee Report**  
NFI Board and Membership Meetings, Winston-Salem, NC 4 - 5 October 2013

**Listing of Current NIDCAP and APIB Trainers-in-Training, NIDCAP and APIB Trainers, and NIDCAP and APIB Master Trainers**

**Senior NIDCAP Master Trainer** (1 active)

Heidelise Als, PhD

**NIDCAP Master Trainers** (6 active)

Graciela Basso, MD

Joy Browne, PhD

Deborah Buehler, PhD

Agneta Kleberg, PhD

gretchen Lawhon, RN, PhD

Kathleen VandenBerg, PhD

**NIDCAP Master Trainers-in-Training** (1 active)

Karen Smith, RNC, MEd

**Senior NIDCAP Trainers** (5 active and 1 inactive)

Nikk Conneman, MD

James Helm, PhD

Melissa Johnson, PhD

Dorothy Vittner, RN, MSN

Inga Warren, Dip COT MSc

*Deana DeMare, PT (Inactive)*

**NIDCAP Trainers** (17 active, 2 inactive; - in total: 30 active NIDCAP Trainers-)

Natascia Bertoncelli, PT PhD

Tammy Casper, MSN, MEd, RN (inactive)

Delphine Druart, RN

Ann Sofi Ingman, RN, BSN

Rodd Hedlund, MEd

Liv Ellen Helseth, RN

Jennifer Hofherr, OTR/L

Gillian Kennedy, SLT

Linda Lacina, RN

Maria Lopez Maestro, MD

Sylvie Minguy, RN

Laurie Mouradian, ScD, OTR/L

Bonni Moyer, MSPT

Josep Perapoch, MD

Jean Powlesland, RN, MS

Nathalie Ratynski, MD

Unni Tomren, RN

Marla Wood, RN, MEd.

*Christine Fischer, MD (Inactive)*

Attachment 1, Program Committee Report,  
NFI Board and Membership Meetings, 4 -5 October 2013

**NIDCAP Trainers-in-Training** (12 active)

Juliana Acuña, RN  
Natalie Broghammer, RN  
Fatima Camba, MD  
Fatima Clemente, MD  
Estrella Gargallo, RN  
Eleanor (Bunny) Hutson, RN  
Eva Jörgensen, RN  
Lindsay Lightbody, MA  
Ita Litmanovitz, MD  
Dalia Silberstein, RN PhD  
Julie Swanson, BSN, RN  
Juzer Tyebkhan, MD

**NIDCAP Training Centers-in-Development** (5 active)

Aarhus University Hospital, Skejby, Denmark  
Meir Hospital, Kfar Saba, Israel  
Pediatric Integrated Hospital of Sao Joao Hospitals, Porto, Portugal  
Stollery Children's Hospital, Royal Alexandra Site NICU, Edmonton, Alberta, Canada  
University of Tübingen Children's Hospital, Tübingen, Germany

**Senior APIB Master Trainer** (1 active)

Heidelise Als, PhD

**APIB Master Trainer-in-Training** (1 active)

Deborah Buehler, PhD

**APIB Trainer** (1 active)

Graciela Basso, MD

**APIB Trainers-in-Training** (5 active)

Joy Browne, PhD  
Samantha Butler, PhD  
gretchen Lawhon, RN, PhD  
Karen Smith, RNC, MEd  
Dorothy Vittner, RN, MSN

## Attachment 2. Program Committee Report

### **NIDCAP Nursery Certification Program (NNCP) Steering Committee, Sub-Committee of the NFI Program Committee**

**1 May 2013 to 1 October 2014**

### **Meeting of the NFI Board of Directors and Membership Winston-Salem, North Carolina USA**

**October 4-5, 2013**

**NFI Board Members:** J. Alberts, H. Als, V. Batkin Bjornson, D. Buehler, M. Daly, J. Helm, S. Kosta, g. Lawhon, S. Mader, G. McAnulty, J. Sizun, K. VandenBerg

**NNCP Steering Committee:** Co-Chairs: D. Buehler, K. Smith  
Members: H. Als, S. Kosta, G. McAnulty

**NNCP Director:** R. Hedlund

This report briefly describes the work conducted by the NIDCAP Nursery Certification Program (NNCP) participants since the last NFI Board Meeting held in Boston, Massachusetts, USA, Friday, April 26 through Saturday, April 27, 2013.

## **1. International Nursery Applicants**

### **❖ Meir Hospital, Kfar Saba, Israel NNCP Applicant**

The NNCP Site Review Team, consisting of Roger Sheldon, MD, MPH, Karen Smith, RNC, BSN, MEd, and Melissa Johnson, PhD conducted an NNCP Site Review at Meir Hospital, Kfar Saba, Israel from Monday, May 20-Wednesday, May 22, 2013. The Site Review Team scored the Applicant Nursery utilizing the NNCP Nursery Assessment Manual as it reviewed all NNCP application documents previously submitted, as well as observations, interviews and review of documents that were conducted as part of the On-Site Review Visit. The NNCP Summary Report was developed by the Site Review Team and was submitted to the NNCP Steering Committee for their review. The NNCP Site Review Team and Steering Committee informed the NFI Board that this site had met all requirements for NIDCAP Nursery Certification and the NFI Board concurred. A letter informing the Meir Hospital, Kfar Saba, Israel applicant that the NFI had conferred NIDCAP Nursery Certification on the Applicant's Nursery was sent out on July 22, 2013.

The NNCP Nursery Certification award will be presented to the Meir Hospital, Kfar Saba, Israel Nursery, at the NIDCAP Trainers Meeting, October, 2013. Additional award celebrations are scheduled for December, 2013 at the Applicant's nursery.

NNCP Evaluations were sent to the NNCP Site Reviewers, the Site Coordinator as well as the Nursery Applicant Participants. These evaluations produced scores of mostly fives and a few fours (top rated scores).

#### ❖ **Scandinavian NNCP Applicants**

- The Rigshospitalet, Copenhagen, Denmark is currently working towards the submission of NNCP Application: Part II, Site Self-Assessment, and the NNCP Nursery Assessment Manual Provision of Evidence. The Site Coordinator reports that they hope to have NNCP Application: Part II submitted by October/November, 2013.
- The Linköping Hospital, Linköping, Sweden is currently working towards the submission of NNCP Application: Part II Site Self-Assessment, and the NNCP Nursery Assessment Manual Provision of Evidence. The Site Coordinator reports that they plan to submit the NNCP Application: Part II by January/February, 2014.

## **2. NNCP Site Reviewer**

Melissa Johnson, PhD has met and exceeded all eligibility, responsibilities and training requirements as stipulated in the NNCP Guide for Training the NNCP Site Reviewer: *A Process of Instruction, Reflection, Integration and Application*. She currently completed her first NNCP Site Review with the Meir Hospital, Kfar Saba, Israel Nursery Applicant that included:

- ❖ Reviewing and evaluating the application documents submitted by the nursery. These included: The NNCP Application, Part I with Supporting Evidence; and NNCP Application, Part II, namely the Site Self-Assessment by use of the NNCP Nursery Assessment Manual, and Provision of Evidence.
- ❖ Preparing for the NNCP Site Review Visit: Organizing and reviewing logistical arrangements (airfare, ground transportation, accommodations, meals, etc.); and review the NNCP Site Review Schedule, Bio-Sketch Profiles, and Site Review Checklist;
- ❖ Participating in the Three-Day NNCP Site Review Visit;
- ❖ Participating with the Site Review Team in completing the Summary Scoring process, assisting in the formulation of the Summary Report, reviewing of the scoring graphic



representation generated from the scores of the NNCP Nursery Assessment Manual and submitting the NNCP Summary Report to the NNCP Steering Committee;

- ❖ Collaborating with the Site Review Team in the integration of revisions suggested by the NNCP Steering Committee;
- ❖ Developing the final NNCP Summary Report and submitting it to the NFI Board; and
- ❖ Submitting her Reflective Journal: *Experiencing the NNCP Application and Review Process* to the NNCP Director and Steering Committee.

The evaluations from her Site Reviewer Team Members and the Director of the NNCP were excellent. A letter to Dr. Johnson informing her of her outstanding progress and invitation to participate in one final NNCP Site Review before the NNCP Site Reviewer title is conferred upon her, will be delivered to Melissa in September, 2013.

### **3. Recent NNCP Presentations (May-October, 2013)**

#### **Heidelise Als, PhD May – Oct 2013**

Lectures with NNCP components given at Wake-Med Hospital and Rex Hospital, both in Raleigh, NC., in the context of the NNCP Award Celebration at Wake-Med

1. *The Amazing Brains of Newborns: Lessons Learned from Listening to Infants and Families.* Early Childhood Development Seminar, Andrews Conference Center, WakeMed Raleigh Campus, Raleigh, NC, 25 June 2013, 1830 – 2000;
2. *Supporting Brain Development in the NICU: The Newborn Individualized Developmental Care and Assessment Program (NIDCAP).* Grand Rounds, Rex Hospital, WakeMed, NC 26 June 2013, 0800 – 0900;
3. *The Nurse's Role in Supporting Early Brain Development in the NICU;* Nursing Presentation, WakeMed Raleigh Campus, Raleigh, NC, 26 June 2013 1100 – 1300; and
4. *NNCP Ceremony:* 1230 – 1300.

### **4. Some of the NNCP Presentations Planned for NFI Year 2013-2014**

#### **❖ NIDCAP Trainers Meeting Workshop Presentations**

*Transforming the Newborn Intensive Care Unit:  
Integrating the NIDCAP Nursery Certification Program (NNCP)  
into Your Training, Nursery, Care and Practice*

### **Workshop I: Sunday, October 6, 14:30-17:30**

### **Workshop II: Monday, October 7, 15:15-17:30**

The goals of these two workshops are to: *First*, provide the workshop participants with the opportunity to experience the scope of the work and collaborative process involved in the submission of the NNCP Applications: Part I and II; *Second*, assist them to experience the work and shared process involved in reviewing and scoring the Nursery Applicant's submission documents; and *Third*, support the participants as they reflect upon these collective workshop experiences, and then envision and develop strategies for the integration of the NNCP into their own NIDCAP Training, nursery, care and practice.

A fictitious Nursery Applicant Vignette was developed and may be downloaded from the NFI webpages (nidcap.org), by clicking on "NIDCAP Training," and then on to "Trainers Meeting." This 132 page document was created as an instructional guide to provide the NIDCAP Training Meeting participants with the opportunity to experience the duties and collaborative work of reviewing the Nursery Applicant's submission of an NNCP Application (Workshop I) which comprises several components, namely: Parts I and II, as well as detailed supporting evidence. Each of the eight Teams will reach a scoring consensus with regards to six pre-selected scale items from the NNCP Nursery Assessment Manual.

During Workshop II, the scores of the each Team will be generated as graphic representations for each of the 5 sections (Global, Physical Environment, Infant, Family, and Staff). Given this information the Teams will then use this information to assist them in answering the following questions:

1. Did the Team's review of all submitted materials and their scoring of the pre-selected scale items, lead them to believe that there is a high likelihood that the Nursery Applicant will attain NIDCAP Nursery Certification? If not, why not? What "next steps" might the Team suggest for the Nursery Applicant?
2. How might the Team use their workshop experiences and reflections in their:
  - NIDCAP Training?
  - Nursery?
  - Care and Practice?

Letters of workshop instructions were sent out to all NIDCAP Trainers Meeting participants and Team Leaders during the first week of September, 2013.

- ❖ Karen Smith, RN, MEd, presented the NNCP Nursery Assessment Manual and Score Sheets to fifteen invited participants who attended the *Developmental Care Consensus Panel* at the 26th Annual Gravens Conference on the Physical and Developmental Environment of the High Risk Infant, February 27--March 3, 2013, Sheraton Sand Key

Resort, Clearwater, Florida USA. There were 2 meetings which totaled 5 hours of work time in Florida.

Participants in this meeting included: Joy Browne PhD, Kathleen Kolberg PhD, Joan Arvedson PhD CCC, SLP, Rosemarie Bigsby ScD OTR/L, Michael Hynam PhD, Carole Kenner PhD RNC, Beverly Johnson, Jane Sweeney, PT PhD, (Jacqueline McGrath PhD RN and Elizabeth MacMillan-York RN were invited but were not able to attend). Some of participants were available on conference line. Dr. Stanley Graven took part in the second meeting.

Karen Smith stands ready to attend the next *Developmental Care Consensus Panel* at the 27th Annual Gravens Conference on the Physical and Developmental Environment of the High Risk Infant, February 5-8, 2014, Sheraton Sand Key Resort, Clearwater Beach, Florida.

## **5. Future Displays of the NIDCAP/NNCP Exhibit**

Full and/or partial display of the Exhibit (e.g., Banners, Tablecloths, Brochures, Postcards) are planned for at:

- ❖ The 24th NIDCAP Trainers Meeting, 24th Annual NIDCAP Trainers Meeting, 5 - 8, October 2013, Graylyn International Conference Center, Winston-Salem, North Carolina, USA.
- ❖ Neonatal Developmental & Behavioral Care presented by Contemporary Forums and in collaboration with the NFI, New Orleans, Louisiana, USA, November 6-9<sup>th</sup>, 2013.
- ❖ The 27th Annual Gravens Conference on the Physical and Developmental Environment of the High Risk Infant, February 5-8, 2014, Sheraton Sand Key Resort, Clearwater Beach, Florida.

## **6. Translation of NNCP Nursery Assessment Manual into Italian**

The NNCP Nursery Assessment Manual has been translated into Italian by Natascia Simeone, RN, NIDCAP Professional, Infermi Hospital, Rimini, Italy. It has been presented to the NNCP Steering Committee in August, 2013. It will be back-translated and verified by Natascia Bertonecelli, PT PhD, NIDCAP Trainer, Modena NIDCAP Training Center, Modena, Italy. Sandra Kosta, BA subsequently will apply her expert editorial skills to the formatting of this document.

## **7. Ongoing NNCP Efforts**

- ❖ The NFI Board adopted the NIDCAP Federation International STRATEGIC PLAN, April 27, 2013. Under *Program Responsibilities*, the NIDCAP Nursery Certification Program is to:
  - Develop guidelines and materials for utilization of NNCP materials and processes into NIDCAP training.
  - Develop assessment of NNCP profitability.
- ❖ Editing of all NNCP Materials including:
  - NNCP: A Guide to Preparation, Application and Implementation of NIDCAP Nursery Certification
  - NNCP Application: Part I
  - NNCP Application: Part II
  - NNCP Nursery Assessment Manual and Score Sheets
  - NNCCS Provision of Evidence
  - Preparation for the NNCP Site Review
  - Cost Analysis and Justification for NNCP Fees and Travel Expenses
  - FAQ about NNCP
  - NNCP Evaluation Forms
  - A Guide for Training the NNCP Site Reviewer
  - NNCP Crib Sheets

## 8. Future NNCCP Directions

- ❖ **The American Nurses Credentialing Center (ANNC) Magnet Recognition Program.**<sup>®</sup> The Magnet Recognition Program was developed by the ANNC to recognize health care organizations that provide nursing excellence. The program also provides a vehicle for disseminating nursing practices and strategies. The NNCP Steering Committee continues to explore the possibility of the inclusion of NIDCAP, APIB, and NNCP as part of the Magnet credentialing criterion.
- ❖ **Development of an NNCP Procedural Manual.** This manual encompasses the organization and coordination of the NNCP, as well as all the materials and the NNCP application process. This will include:
  - NNCP Missions Statement
  - NNCP Goals & Objectives
  - Roles & Responsibilities of NNCP Steering Committee, NNCP Chair, NNCP Site Reviewers, Site Reviewers-in-Training, Nursery Applicant Site Coordinator and Nursery Applicant Professional and Staff
  - Application Process
  - NNCP Fees and Travel Expenses
  - All Materials (Appendices A-I)
  - Procedural Guide for the Selection and Training NNCP Site Reviewers

Attachment 2. Program Committee Report

- Guide for NNCP Workshop Presentations (PowerPoint Slides, Text Presentation, Related Training Materials and Handouts)
- Evaluation of the NNCP Process

❖ **Translations of all NNCP materials** to be posted on the NFI website.

We herewith respectfully submit the NNCP Steering Committee's Report for the period of April, 2013 to October 2013 to the Members of the Board of the NFI and to the Membership on this Day, Friday, the Fourth Day of October, in the Year 2013.

Sincerely,

Deborah Buehler, PhD  
Co-Chair  
NFI-NIDCAP Nursery Certification Program

Karen Smith, RNC, BA, MEd  
Co-Chair  
NFI-NIDCAP Nursery Certification Program



Rodd E. Hedlund, MEd  
Director  
NFI-NIDCAP Nursery Certification Program



## Attachment 3: Program Committee Report, 4 -5 Oct2013

### NFI Intellectual Property Report Board of Directors Meeting, October 2013 Winston-Salem, NC

#### UPDATE

- During NFI FY12-13, four bodies of work were submitted for copyright registration to the US Copyright Office and successfully registered. These include the:
  - NIDCAP Training Binder
  - NIDCAP Training Center Development Binder
  - APIB Training Binder
  - NIDCAP Nursery Certification Program Materials including the NIDCAP Nursery Certification Criterion Scales and Score Sheets; NNCP A Guide to Preparation, Application and Implementation of NIDCAP Nursery Certification; NNCP Application Part I and Part II; NNCP Provisions of Evidence; NNCP Cost Analysis & Budget Justification for NNCP Fees and Travel Expenses; and Preparation for the NNCP Site Review.
- The new image for the NFI/NIDCAP logo, and taglines '*Voice of the Newborn*' and '*Mentoring caregivers. Changing hospitals. Improving the future for newborns and their families.*' have been registered with the US Patent and Trademark Office (USTPO<sup>2</sup>) in August and July 2013, respectively.

#### STATUS

Renewal notification for all NFI registrations will be sent by the NFI attorney's office in the year prior to the expiration. The status of the registration of the NFI trademark, logo, wordmark (NIDCAP) and certification mark as of September 2013 is indicated below. It was decided that the 'old' NFI/NIDCAP logo with the word 'nidcap' in lower case Times New Roman font would be allowed to expire to be replaced by the 'new' mark with nidcap in script.

**Trademark/Wordmark** refers to NIDCAP as both an identifying name and the graphic representation of that name or logotype. NIDCAP is registered in two categories:

**Class 16** - Printed publications, namely, newsletters, instructional and teaching materials, and standards of practice manuals, in the field of newborn care and assessment.

**Class 41** - Educational and training services, namely, training in observation and assessment of newborn behavior, educational conferences, research presentations and competency examinations, all in the field of newborn health care; providing a website featuring information in the field of newborn health care.

The registration process has been completed in the United States for trademark, logo and wordmark.

Additionally, the **Wordmark** (NIDCAP) has achieved Foreign Registration in Classes 16 and 41 in Argentina, Canada, and International Trademark Registration (under the Madrid Protocol) in the European Union (EU), China, Norway, Poland, Romania, Portugal and Switzerland.

**Certification Mark** indicates that products or services identified with this mark meet the standards of an organization with national accreditation for *both* testing and certification. When the Notice of Allowance was issued, a *Specimen of Use* in the form of an embossed Training Certificate and the *Certification of Standards* in the form of "Quality Assurance of Training" (QAT) documents were filed. The specimen and standards were accepted and the registration was issued in January, 2008. The Certification Mark is embossed on all training certificates issued by the NIDCAP Federation International. A new certification mark was created in 7/2013 to reflect the revised NFI logo. Upon expiration of the previous certification mark (Reg. #3,376,364) this revised certification mark may be submitted to the USTPO for registration. The new logo itself has been registered separately, independently of the certification mark (Reg. # 4,375,173, 7/30/2023) and is and is the image that is now being used for certificate embossing.




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<sup>1</sup> The goods/services are displayed with their short titles pursuant to TMEP (Section 1401.2(b)) to assist in quickly identifying the content in the specific class and do not represent the full description of goods/services.

<sup>2</sup> U.S Patent and Trademark Office - USTPO



**Trademark/Wordmark and Certification Mark** (as of 1 October 2013)

**United States**

<u>Mark</u>	<u>Ser./Reg.</u>	<u>Class Goods/Services</u> <sup>1</sup>	<u>Status</u>
	3,314,889	Class 16 – printed materials	This mark was registered with the US Patent and Trademark Office (USTPO) 10/16/ 2007. The Section 8 & 15 will be due by 10/16/2013 and the renewal by 10/16/2017. The registration for this mark will be allowed to expire to be replaced by the new trademark.
	3,265,111	Class 41 – educational services	This mark was registered with the USTPO 7/17/2007. The Section 8 & 15 'continuing use/ incontestability' affidavits were accepted 7/17/2013. The renewal will be due by 7/17/2017.
	4,375,173	Class 16 – printed materials Class 41 – educational services	This mark was registered with the USTPO 7/30/2013. The renewal is due in the year prior to the expiration date of 7/30/2023.

<sup>1</sup> The goods/services are displayed with their short titles pursuant to TMEP (Section 1401.2(b)) to assist in quickly identifying the content in the specific class and do not represent the full description of goods/services.

<sup>2</sup> U.S Patent and Trademark Office - USTPO

	3,376,364	IA – Certification mark for individuals	This mark was registered with the USPTO 1/29/2008. The Section 8 & 15 will be due 1/29/2014. The renewal will be due by 1/29/2018.
<b><u>Mark</u></b>	<b><u>Ser./Reg.</u></b>	<b><u>Class Goods/Services<sup>1</sup></u></b>	<b><u>Status</u></b>
		IA – Certification mark for individuals	This certification mark was created 7/2013 to reflect the revised NFI logo. Upon expiration of the previous certification mark (3,376,364) this mark will be submitted to the USPTO for registration. The log itself has been registered 7/30/2023 (Reg. # 4,375,173).
NIDCAP	2,303,276	Class 16 – printed materials Class 41 – educational services	This word mark was registered with the USPTO 12/28/1999. The renewal is due in the year prior to the expiration date of 12/28/2019.
<i>Voice of the Newborn</i>	4,379,042	Class 16 – printed materials Class 41 – educational services	This mark (tagline) was registered with the USPTO on 8/6/2013. The renewal is due in the year prior to the expiration date of 8/6/2023.
<i>Mentoring caregivers. Changing hospitals. Improving the future for newborns and their families.</i>	4,375,172	Class 16 – printed materials Class 41 – educational services	This mark (tagline) was registered with the USPTO on 7/30/2013. The renewal is due in the year prior to the expiration date of 7/30/2023.

**Foreign Registrations Argentina**

<b><u>Mark</u></b>	<b><u>Ser./Reg.</u></b>	<b><u>Class Goods/Services<sup>1</sup></u></b>	<b><u>Status</u></b>
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<sup>1</sup> The goods/services are displayed with their short titles pursuant to TMEP (Section 1401.2(b)) to assist in quickly identifying the content in the specific class and do not represent the full description of goods/services.

<sup>2</sup> U.S Patent and Trademark Office - USPTO



NIDCAP	2,192,564	Class 16 – printed materials	This mark was registered on 11/1/2007.
	2,192,564	Class 41 – educational services	The renewal is due in the year prior to the expiration date of 11/1/2017.

**Canada**

NIDCAP	TMA 696449	Class 16 – printed materials Class 41 – educational services	This mark was registered on 9/13/2007. The renewal is due in the year prior to the expiration date of 9/12/2022.
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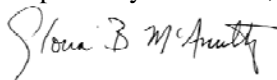
**International Registration (under the Madrid Protocol)**

<u>Mark</u>	<u>Ser./Reg.</u>	<u>Class Goods/Services<sup>1</sup></u>	<u>Status</u>
NIDCAP	896009	Class 16 – printed materials Class 41 – educational services	The NIDCAP mark was protected under International Registration 8/8/2006 in EU, China, Norway, Poland, Romania, Sweden, Portugal; Switzerland by subsequent designation recorded 1/6/11 with protection granted 1/4/12)

**COPYRIGHTS United States**

<u>Title of the Work</u>	<u>Reg. No.</u>	<u>Registration Date</u>	<u>Status</u>
Three Decades of Training and Supporting: NIDCAP	PA 1-701-517	6/4/2010	Registered US Copyright Office
NIDCAP Training Binder	TX 7-599-969	9/6/2012	Registered US Copyright Office
NIDCAP Training Center Development Binder	TX 7-596-678	6/30/12	Registered US Copyright Office
APIB Training Binder	TX 7-596-177	9/7/2012	Registered US Copyright Office
NIDCAP Nursery Certification Program Manual	TX 7-670-655	9/7/2012	Registered US Copyright Office

Respectfully submitted,



<sup>1</sup> The goods/services are displayed with their short titles pursuant to TMEP (Section 1401.2(b)) to assist in quickly identifying the content in the specific class and do not represent the full description of goods/services.

<sup>2</sup> U.S Patent and Trademark Office - USPTO



**Advancement Committee Report**  
NFI Board and Membership Meetings  
Graylyn International Conference Center, Winston-Salem, NC  
October 4<sup>th</sup> and 5<sup>th</sup>, 2013

Advancement Committee

Chair: D. Buehler

Members: J. Alberts, V. Batkin, J. Helm, K. Vandenberg

Family Advisory Members: M. Daly, S. Mader

The Advancement Committee was created as a result of reorganization following the NFI's strategic planning process in April 2013. This report covers activities of the committee from late April to September 30, 2013.

The Advancement Committee was formed to support the mission, goals and work of the NFI. Committee responsibilities include efforts for increasing public awareness, increasing NFI member and general public engagement, and fundraising.

**Public Awareness and Information Sharing/ Member and General Public Engagement**

On June 11<sup>th</sup>, the NFI signed a contract with Agency Orange to develop a WordPress driven website with a Content Management System and including design, production and coding for responsive design and multi-languages, website hosting, translation tool and content migration from existing site. The project costs are \$35,000 and are funded by monies donated specifically for this effort in the restricted funds category. During this first phase of design, weekly conference calls have been held with the NFI team of Dr. Buehler, Dr. McNulty, Dr. Helm and Ms. Kosta, Ms. Batkin and consultant Ms. Thompson (see below) and Agency Orange team of Mr. Rieser, Mr. McNeil and Mr. Jones. The remaining design issues are being resolved at this time as we prepare to move into production of the new site.

Services were contracted for Ms. Teri Thompson, Marketer and Social Media Strategist from Rocky Peak Enterprises, LLC (RPE) to support the development of the NFI's website and social media use. The contract agreed upon was for a total of \$7,000 to be paid from a donation specifically targeted for this project from restricted NFI funds. Ms. Thompson has participated in weekly web site development calls, phone calls and emails. She plans to present at the upcoming board and trainers meetings (at no additional cost to the NFI). Ms. Thompson has generated a "Social Media Competitive Report", a "Social Media Roll-Out Plan" and a set of "NIDCAP interview questions" (for short NFI member interviews to be filmed at the upcoming Trainers Meeting and used in various NFI formats).

We have continued the creation of an expanded email list of professionals, families and the general public, which is now including over 2500 emails. We plan to use our growing list for our “Public Awareness and Engagement Campaign” after the launch of the new website.

The NFI continues to contract with Contemporary Forums for the Meeting in New Orleans, Louisiana takes place between November 6-9, 2013. The NFI will receive \$15,000 for break-even attendance of 300 participants. The Contract with NFI is not risk-sharing. NFI members receive a \$30 tuition break and NFI receives and will utilize complimentary space to present our NFI Exhibit during the Conference. If the Meeting exceeds 450 participants, the NFI will receive an additional \$2,500.00. We may receive up to an additional \$30,000 if participation reaches over 650. Current reports indicate registration is higher than usual.

## **Fundraising**

*Development:* (1) Dr. Alberts took the initiative to create a list of “*NFI Priorities for New Funding*” and the Advancement Committee has further refined and developed the document. Most recently comments were received from Dr. Als, Chair of the Program Committee. This list with cost estimates is a working draft for use within the board to identify funding needs and to set priorities. Further it can be used as a guide to match fundraising opportunities with NFI needs. (2) Also, being developed, Ms. Batkin is taking the lead to develop a two to three minute “Sizzle Reel” describing NIDCAP and its importance to be used in fundraising efforts. She is working with the production company Imaginary Forces and plans to have her son narrate the film.

*Awards:* We received notification that our World of Children nomination of Dr. Als for the Annual Health Award was not awarded. Dr. VandenBerg is pursuing re-submission in the coming year for the award based on encouragement from the organization she received.

*Foundations:* (1) Ms. Batkin has submitted a funding request for \$10,000 to the Sidney Stern Family Foundation. This foundation funds educational programs and grants requests during the year. (2) Dr. VandenBerg has been encouraged to re-submit a Letter of Inquiry (LOI) to the W. K. Kellogg Foundation for the NNCP Program. She is in the process of writing the LOI with Graciella Basso, MD. in Buenas Aires to implement the Nursery Certification Program. (3) Further, Dr. VandenBerg is conducting a review of appropriate foundations is to determine NFI eligibility for funding.

Respectfully submitted,



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Deborah Buehler, PhD  
Chair, Advancement Committee, NFI Board of Directors



**French Chapter Report**  
NFI Board and Membership Meetings  
Graylyn International Conference Center, Winston-Salem, NC  
October 4<sup>th</sup> and 5<sup>th</sup>, 2013

**Board**

President : J Sizun  
Secretary: V Pierrat  
Treasurer: JD Giroux,  
Members: N Ratynski, S Minguy, M Dubourg, P Kuhn

**Official name:**

French : Fédération Internationale NIDCAP section Française (nom court : NIDCAP France)  
English : NIDCAP Federation International French Chapter

**Goals:**

The purpose of the NFI-France is to serve as the authoritative French leader for research, development and dissemination of the Newborn Individualized Developmental Care and Assessment Program (NIDCAP).

The activities of the association are:

- ✓ To support and disseminate conceptually and methodologically sound research regarding individualized, developmentally supportive, family-centered care.
- ✓ To protect and uphold the integrity of the NIDCAP trademark.
- ✓ To maintain a sufficient revenue stream and encourage contributions so that the NFI may carry out its mission and purpose.

**Organization:**

- French non-for-profit association ("loi 1901")

**NFI links:**

- official application on July 9
- official approval by the NFI Board on July 2013 Board Phone Conference

**Membership:**

- fees : 10€/yr for family members; 15€ for professional members
- 72 members (Family: 29 ; professionals: 43)

**Financial support:**

- 1945€ by Renelle's family (Renelle was a hospital housekeeper from the Brest team)
- 757€ and 300€ by two families

**Communication tools:** (developed by Mareme Diatta, volunteer, Master degree student)

- webpage: [www.nidcapfrance.fr](http://www.nidcapfrance.fr)
- Facebook page: NIDCAP France (132 "likers", 250 "friends")
- Twitter @nidcapfrance (34 tweets, 7 "followers")

Mentoring caregivers. Changing hospitals. Improving the future for newborns and their families.

## Strategic plan:

	2013 semester 1	2013 semester 2	2014 semester 1	2014 semester 2	2015 semester 1	2015 semester 2
<b>Phase 1</b>						
To create the association	- application to the NFI board - Application to the French prefecture - 1 <sup>st</sup> General Assembly : creation of a temporary board	Application to integrate the french "Collectif pour la Prématurité"	Call for new board members		Call for new board members  Administrative tasks (secretary, web management ...) by	
		Goal: 100 members!		Goal: 150 members!		Goal: 200 members!
To start scientific communication	Creation of the web page, twitter and facebook page - newsletter 1	newsletter 2 Dissemination of scientific information by tweets and facebook	Newsletter 3 Dissemination of scientific information by tweets and facebook Translation into French of leading medical articles and parts of the Dev Observer	newsletter 4 Dissemination of scientific information by tweets and facebook Translation into French of leading medical articles and parts of the Dev Observer	newsletter 5 Dissemination of scientific information by tweets and facebook Translation into French of leading medical articles and parts of the Dev Observer	newsletter 6 Dissemination of scientific information by tweets and facebook Translation into French of leading medical articles and parts of the Dev Observer
To increase membership	Email to French NIDCAP professionals	Email to families	Email, tweets, call on facebook and web	Email, tweets, call on facebook and web	Email, tweets, call on facebook and web	Email, tweets, call on facebook and web
<b>Phase 2</b>						
To organize scientific meetings			Annual French NIDCAP Meeting (Caen)		Annual French NIDCAP Meeting (?)	
To start fundraising activities		Writing a formal business plan	Contact with regional and national companies	Contact with regional and national companies	Contact with regional and national companies	Contact with regional and national companies
<b>Phase 3</b>						
To develop NNCP in France				Translation into French of NNCP materials Call for NNCP reviewer candidates	Training of French speaking reviewers Call for site applications	NNCP visit

Respectfully submitted,

Jacques Sizun, MD  
President,  
French NFI Chapter

