



## **NFI Program Committee - Quality Assurance Advisory Council (QAAC)**

### **Conference Call Meeting: 22 January 2015**

Council Chair: H. Als

Members of the Council Present: H. Als, G. Basso, J. Browne, D. Buehler, K. Smith, K. Vandenberg

Absent: g. Lawhon (excused), A. Kleberg (received incorrect call time information)

**Discussion and planning dates of group calls for 2015:** The proposed dates of the calls are: April 2<sup>nd</sup>, May 28<sup>th</sup>, July 23<sup>rd</sup>, October 1<sup>st</sup>, December 3<sup>rd</sup>. Later in the discussion it was decided, in order to maintain momentum at this early stage, to meet next by conference call on February 26<sup>th</sup>. H. Als will communicate with members regarding time for call from Sweden and Argentina.

#### **Topic: NIDCAP Professional and Trainer Certification Renewal**

The drafts of the NIDCAP Professional and Trainer Certification Renewal policies, fees and expectations that H. Als had sent out were discussed. **First, Continuing Education** options, a part of certification renewal, were discussed. H. Als shared that the NFI Board is working on various conference options that would meet continuing education requirements for NIDCAP Professionals and Trainers. The planning group of the 2015 Trainers Meeting in Arizona and the Meeting's hosts are considering the possibility of providing, in conjunction with the meeting, a one-day 'open to the public' meeting for interested professionals.

**Second,** the inclusion of **Reflective Process Supervision and Support** as part of the certification renewal requirements was discussed. J. Browne suggested that the NFI Membership and specifically the NIDCAP Professionals and Trainers might wish further information and support regarding the definition, options, and ways of obtaining high quality reflective process and supervision. Joy Browne agreed to explore the feasibility of writing a series of articles on this topic for the Developmental Observer. This likely would be a much appreciated service and benefit for the Membership.

A brief discussion took place how information provided by members on their Certification Renewal data forms would be protected. It would serve the Program Committee QAAC to track the group's development, education and growth opportunities over time as well as serve each NIDCAP Professional and Trainer to track their own development over time. . H. Als will bring the discussion of anchoring the certification renewal process in the website to the website group for their review and input. Deborah Buehler, Chair of the Advancement Committee which umbrellas the website group, will connect with her team and provide feedback to the PC-QAAC.

H. Als confirmed that there would not be an increase in annual membership fees until further benefits for the membership are demonstrated.

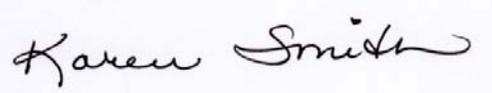
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J. Browne identified several errors in the text of the certification renewal documents. H. Als apologized and will make the corresponding corrections. She requested that all of the group members review the circulated documents once more for any further errors, questions or concerns. The respective points should be circulated to the QAAC members and/or brought to the next conference call. The group decided that it would be important to meet monthly for the time being instead of every other month. H. Als agreed to send the planned meeting dates (every fourth Thursday of the month with a few exceptions) to the group for review.

**The next conference call meeting will take place on February 26<sup>th</sup> 2015.**

Date: 22 Jan 2015

Notes prepared by Karen Smith BSN, MEd (signature)  
Member of the Program Committee - Quality Assurance Advisory Council  
NIDCAP Federation International

A handwritten signature in black ink that reads "Karen Smith". The signature is written in a cursive style with a small dot above the 'i' in "Smith".