



NFI Program Committee – Quality Assurance Advisory Council

Minutes of the Conference ZOOM Meeting, 17 April 2018

Members Present: H. Als, G. Basso J. Browne, N. Conneman, D. Buehler, M. Johnson, K. Smith, D. Vittner

Absent: g. Lawhon, J. Helm

Topic: Review and Approval of Minutes of QAAC Call Meeting 6 February 2018

Discussion: The Minutes of the QAAC Meeting on 6 February 2018 were approved. They will be forwarded to Sandra Kosta for web posting.

Topic: Review of Document re Mentoring and Consultation

Discussion: A clarification of the difference between mentoring and consultation was shared by Joy Browne on our previous call. Mentoring, reflective consultation and supervision categories were also discussed. The emerging category of Coaching especially in Early Intervention arena was shared. This discussion was resumed. The possibility of providing sessions on these topics was shared. The discussion regarding how to most effectively share these topics was discussed. The topics brought forth included: Small support groups, Newsletters, Networking for Trainers, E-Learning, and Team Training. Opportunities to provide sessions on various topics at the Trainers Meeting, which could be selected by the attendees, were proposed. This topic will continue to be discussed on our future calls in preparation for the 2018 Trainers Meeting.

Topic: Master Training Session

Discussion: The progress of the development of this session at the Porto 2018 NIDCAP Trainers Meeting was reviewed. Joy Browne showed on screen one section of the summary document from the 2017 'Nurturing the Trainer' session that she had integrated. This aided the group's understanding as to what had been discussed so far. The 2018 session likely will include: A

section on Reflective Consultation and corresponding frameworks to bring it about, as well as problem solving around the topics of translation, review and revision of documents.

Topic: Training Issues and Training Packets

Discussion: The use of the training packets and materials as well a variation in training practices was brought up as a previous discussion point. There were specific questions regarding the training practices and the sequences and milestones regarding the development of the Trainer-in-Training Process. This will be placed on our future agenda for further discussion and clarification.

Topic: Date and Time of Future QAAC Calls

Discussion: The following date, 22 May 2018, is the date of our next call. The QAAC members are asked to review their calendars, please, and respond regarding the proposed dates and times for meeting calls in the second half of 2018.

The next ZOOM Call will be on 22 May 2018.

Notes by K. Smith/HA