



## **NFI Program Committee – Quality Assurance Advisory Council**

### **Minutes, QAAC Call August 21, 2018**

Present: Heidelise Als, Joy Browne, Deborah Buehler, Nick Conneman, Jim Helm, Karen Smith, Dorothy Vittner

Absent: G. Basso, M. Johnson, g. Lawhon

#### **Topic: Review of Minutes, 17 July 2018**

**Discussion:** The corrected Minutes of the meeting call of 17 July 2018 were reviewed and approved. They have been sent to Sandra Kosta for posting.

#### **Topic: QAAC Session for NIDCAP Trainers Meeting (NTM) in Porto, October 2018**

Joy Browne reported on the contributions and additions to the Summary Chart from the 2017 'Nurturing the Trainer' session in Edmonton Alberta in preparation for the discussion and session planned for the 2018 Trainers Meeting in Porto.

The key accomplishments since the 2017 session include:

- The newly added and/or revised NIDCAP Training Documents, which are now available on line in the updated NIDCAP Training Binder.
- The Foundational Education Work Group's Efforts to produce an on-line lecture series on topics germane to NIDCAP Trainers and NIDCAP Professionals. Excerpts of several of the lectures were presented to the Board at the Mid-Year Board Meeting.
- In terms of NIDCAP Professional's Identity enhancement, the NFI Professional and Trainer Certification Renewal documents have been added successfully to the NIDCAP Training Database; the process has been programmed and is in the final stage of piloting in term of functionality. The QAAC plans to establish a certification renewal request and subsequent review system.

Remaining to be established are the following:

- Creation of opportunities with the use of ZOOM to formalize Reflective Mentoring as well as support for the discussion of topical training issues for Trainers-in-Training and Trainers.

- Establishment of ZOOM meetings separately for US trainers.
- Establishment of support for early phase off-site training for newly certified Trainers.
- Support and skill development for newly certified Trainers in how best to aid Sites in integrating NIDCAP Training in the nursery wide system change process over time with tracking of change.
- More emphasis on reflective sessions at the NTM and more focus on Training Issues over scientific presentations.
- Setting aside time for groups to engage in discussion and socialization. (The NTM program planners are attempting to take these desires into account for the 2018 and 2019 NTM).

The QAAC's important next topic is to establish together with the Trainers, which of the topics are of top priority and which might be postponed? Similarly, the QAAC in interaction with the Trainers must establish the most important topic/area/elements for the use of ZOOM for meetings and communication with Trainers-in-Training and Trainers.

Next step training supports requested additionally include:

- Video recording of care interactions with provision of scoring, observation write up, goals and recommendations.
- Video recording of care interactions as opportunity for self- scoring, observation write up, goals and recommendations, with feedback provided by Trainer.
- Video vignette examples of successful care interactions involving infants, parents and caregivers.
- Video vignettes for review with score sheets and review and discussion of the actions observed in the video.
- Person to person discussion in follow-up of video training, Trainer review and feedback.

QAAC Next Steps before 2018 NTM Session 'Nurturing the Trainer'

- Prioritizing topics for presentation and discussion.
- Decisions regarding the organization of the smaller discussion groups. The division of Trainers-in-Training and Trainers by language was suggested as a criterion in facilitating group members' more active participation in discussion and contribution of ideas. This topic will be addressed further at the next QAAC call, when the QAAC members will aim to come to final decisions re 'Who, What and How?' in regard to the Session on 'Nurturing the Trainer' at the 2018 NTM.

The **in-person QAAC Member Meeting** in Porto is planned to take place over breakfast in the Board Room, on **Tuesday, 23 October 2018, 7:30 – 8:15 am.**

The next QAAC ZOOM Meeting is scheduled for **Tuesday, 11 September 2018, 3:00 – 4:00 PM EST.**

The ZOOM information will be included with the invitation to the next call.

Notes: SK/HA, 8-21-2018

NOTE: Should NFI Members wish further detail or have questions related to these Minutes, please, feel free to write to any of the Members, who attended the ZOOM Meeting