



## **NFI Program Committee – Quality Assurance Advisory Council**

### **Minutes of the Conference ZOOM Call Meeting 22 May 2018**

**Members Present:** H. Als, J. Browne, D. Buehler, J. Helm, M. Johnson, K. Smith, D. Vittner

**Absent:** g. Lawhon, N. Conneman, G. Basso

#### **Topic: Review of Minutes, 17 April 2018**

**Discussion:** After a brief discussion of the degree of detail to be presented of Member communications in the course of the QAAC Call, the group settled on recording the topic of a discussion without recording the details articulated. The group also decided to add to all Minutes the statement that NFI Members are invited to communicate with any of the members of the QAAC for more detail that a member may wish. Upon joint agreement on these two points, the Minutes of the 17 April 2018 QAAC Meeting were approved. They have been sent to Sandra Kosta for web-posting.

#### **Topic: Feedback to the Trainers regarding the 2017 ‘Nurturing the Trainer’ Session**

The group discussed and settled on the decision in how to provide feedback to the Trainers regarding the ideas and requests they had brought forth in last year’s session on Nurturing the Trainer. The group decided and J. Brown agreed that she will further integrate the main topics that she had prepared in table form already for the QAAC’s review and comment.

The group agreed with J. Browne that it was important to report additionally the components that the QAAC and the NFI have accomplished since October 2017 and the topics and processes that are in development. Before the 189 June 2018 QAAC Call each member of the QAAC agreed to submit to J. Brown the tasks and items that they consider accomplished and those that are in active development. J. Brown will integrate the responses and the QAAC will then review the integrated list of accomplishments and steps in progress, to be presented in response to last years; meeting.

### **Topic: Review of Mentoring and Consultation**

**Discussion:** On a previous call Joy Browne had clarified the difference between mentoring and reflective consultation. The discussion of these topics continued on this call. Joy Browne shared with the group that reflective consultation requires special training offered by the WAIMH and the affiliated State and Country associations. She found the training well worth it. The training yields formal certification. H. Als brought up that given the interdisciplinary nature of the NFI's training framework, some of the Trainers will feel more inclined to obtain such specialty training than others, might. J. Browne pointed out that medical and other professionals often wished that they had such skills. The training is open to them also. The discussion considered ways to provide meaningful support to be offered also by those who are not specifically certified in reflective process consultation. H. Als reminded the group that as part of NIDCAP Training those in training and their systems are encouraged and it is listed as a formal requirement of training to develop their own formal professional elective process support on site. A high number of sites have followed this stipulation. It will be important to follow up with Trainers in how well they feel that they guide sites in putting this component in place. H. Als reminded the group that the Certification Renewal process once it will be activated will inquire of all those certified at specific levels to report their arrangement that they have in place. The obligation of the Trainer is not to provide this reflective process work themselves yet to guide those in training to develop it in their systems.

### **Topic: Support to Trainers, Trainers Meeting Focus**

**Discussion:** The group discussed and all agreed that Professionals in training at the various levels of certification offered by the NFI as well as the corresponding Trainers are asking for and deserve more support and as well as specific skill building in helping those systems with which they work with bringing about operational change processes. Ongoing support and access to skill building groups through the NFI would provide such support. M. Johnson brought up the question of how such support and training sessions might be paid for, since they will require a fair amount of time and preparation.

Continued planning and discussion of how these challenges and opportunities might be met will take place at future calls and in preparation for the 2018 NIDCAP Trainers Meeting. J. Brown volunteered to pilot-test group ZOOM meetings with some professionals in training with her and will report back to the group in October. Subgroups identified, which will profit from regular support by more senior Trainers are the Trainers-in-Training, the Trainers preparing to become Master Trainers, and the Master Trainers themselves. The idea of using ZOOM calls throughout the training process to support trainers and trainees long term in their growth and development was discussed. Such supports are expected to enrich all those participating and

likely will be a vital way of supporting the NFI membership and strengthen the Trainers and the Training process.

The group's discussion included bringing back from earlier years small group discussions, which are population specific, such as groups that might include Trainers, Trainers-in-Training, Master Trainers, Nursery leaders, and others. The group discussed whether this would still be possible to plan for this year's Meeting in Porto. Certainly time set aside for the Session Nurturing the Trainer will be available again. The session is currently planned for Saturday, 20 October 2018 in the afternoon. Considerations included the size of the groups, facilitation needed, language issues, level of training, and various professions. The idea of a "Reflective Process" workshop will be shared further at our next call, especially in view of J. Browne's offer to trial a pilot project over the next 4 months before the Trainers Meeting.

### **Topics Pending**

Topics pending from 22 May 2018 QAAC Meeting Agenda to be discussed at future Calls:

**Topic:** Assurance of shared understanding of the use of NIDCAP Training Materials in Bedside Training (Ingredients and Sequence) (Heidelise Als)

**Topic:** NIDCAP Nursery Model Graphic and Legend (See Attachments) (Deborah Buehler, Heidelise Als)

**Topic:** Trainer Questionnaire Results, discussion as time permits (See Attachment) (Heidelise Als)

### **Date and Time of Future QAAC Calls**

The next ZOOM Meeting will take place on Tuesday, 19 June 2018 1500- 1600 Eastern Time. Sandra Kosta will send out the ZOOM invitations. Please, let the group know whether you will join the call. Even for those, who will not be on the call, please send your assignment to Joy Browne as soon as feasible so she will have enough time to integrate the responses before the call.

NOTE: NFI Members, should you wish further detail or have questions related to these Minutes, please, feel free to write to any of the Members who attended the ZOOM Meeting.

Minutes by K. Smith/HA