



NFI Program Committee – Quality Assurance Advisory Council

Minutes of the Conference ZOOM Call Meeting 17 July 2018

Members Present: H. Als, g. Lawhon, D. Buehler, M. Johnson, K. Smith, D. Vittner

Absent: G. Basso, J. Browne, N. Conneman, J. Helm

Topic: Review of Minutes

Discussion: Minutes of the 19 June 2018 call were reviewed and approved. Sandra Kosta will post the approved Minutes on web.

Topic: NIDCAP Trainers Meeting (NTM)

Discussion: Registration will close 17 September 2018. The QAAC members considered the likelihood that US attendance might be smaller than the previous year due to the European meeting location. More information regarding attendance will be available once registration closes.

Topic: The Session ‘Nurturing the Trainer’ for the 2018 NIDCAP Trainers Meeting

Discussion: The QAAC Members present at the call expressed their desire that Joy Browne help finalize decisions regarding the Nurturing the Trainer session. The manner of distribution of the small groups for this session may stay somewhat vague until all registrations are received. As discussed in an earlier call, groups will likely be organized by language and shared across different levels of Trainer status. This seems the best approach to enhance sharing of ideas among participants. It is likely that group facilitators and scribes will be identified and coached in advance of the session, as occurred at the 2017 NTM. The QAAC recommends that Joy Browne lead this process with support from others in our Council. At the next call the QAAC will arrive at final decisions regarding the lead and support persons for the session and the manner of the formulation of its workgroups.

Topic: Trainer Calls/ZOOM Meetings and experiences

Discussion: Joy Browne is conducting a pilot project utilizing ZOOM video conferencing. This is a trial of the NIDCAP Master Trainer mentorship through regular conference calls with

professionals who had been previously trained by J. Browne. Joy Browne has had indicated that she would share what she learned in this experience at the October NTM. Heidelise Als discussed briefly whether J. Browne might report on her experience during the Nurturing the Trainer Session as a strong lead-in to the overall Session. The members of the QAAC on the Call all were very much in favor of this suggestion.

Topic: Consistency of Training and Use of Training Binders

After brief review of repeatedly postponed agenda topics the topic of Consistency of Training and Use of Training Binders was discussed briefly. Deborah Buehler suggested that perhaps this topic might be broken into subtopics which could be reviewed systematically and included in the President's monthly NFI Updates and News membership email.

Zoom video conferencing is planned to be implemented for Trainer Mentorship and Support. D. Buehler proposed that this idea could also be applied to continuing education and training for NIDCAP Trainers and Trainers-in-Training. Education and training video conference calls could be offered periodically by Master Trainers and recorded for individuals not available to participate at the time of the call. This proposal will be further explored on a future QAAC Conference Call.

Date and Time of Future QAAC Calls

The following are dates planned for the next two calls: **August 20th 3PM EDT and September 10th at 11AM EDT**. Members are asked to indicate if they will be in a position to join these calls on these dates listed; if not, please, indicate alternate times on the same dates or alternate dates and times.

Identification of a mutually agreeable time for the annual QAAC face-to-face meeting while in Porto also is under discussion. Please, offer suggestions.

Notes by K. Smith/HA