



MINUTES  
QAAC IN-PERSON MEETING  
OCTOBER 6, 2019  
0700-0810 EDT

Participants

Present: Heidelise Als, Deborah Buehler, Dorothy Vittner, Melissa Johnson, James Helm, gretchen Lawhon, Nikk Conneman, Graciela Basso

Absent: Inga Warren, Karen Smith, Joy Browne

Courtesy Copy: Kathleen Vandenberg

**Minutes from the August 20, 2019** Quality Assurance Advisory Council (QAAC) meeting were presented electronically. Motion to approve the Minutes carried. (Note: the September meeting did not achieve a quorum, so approval of the Minutes was postponed until this meeting.)

Identification of the next Chair of the QAAC: M. Johnson indicated her desire to rotate off after completing one year in the role of Chair. There was discussion about the roles of the QAAC, the Program Committee, the NTM planning leadership, and the Board. There was agreement that there remains a great deal of work to be done, and a finite number of individuals to do the work. Ongoing consideration of strategies for increasing the involvement of trainers and others in the work of the NFI will be important to support the NFI's progress. Given the challenge of finding an alternative at this time, M. Johnson agreed to continue to serve as an interim facilitator of the QAAC.

Identification of topics to be prioritized in the near future:

- Future mentorship and the role and of Trainers and Master Trainers in providing mentorship to current and past trainees
- The use of the NIDCAP in clinical care
- APIB training issues

**NOVEMBER 19, TUESDAY AT 1500 EST was selected as the date and time allowing the most members to participate.**

Respectfully submitted,  
Melissa R. Johnson

October 13, 2019

NOTE: Should NFI Members wish further detail or have questions related to the Minutes, please feel free to write to any of the Members, who attended this meeting.