



**NFI Board of Directors  
NFI FY 2021-2022  
Video Conference Call  
Wednesday, January 12, 2022  
0100-0230 ET**

**Members of the Board:** Deborah Buehler, PhD, Fatima Clemente, MD, Mandy Daly, ACII, DLDU, Jennifer Degl, MS (joined at 1336), Maria López Maestro, MD, Gloria McAnulty, PhD, Jean Powlesland, MS, RNC, Dorothy Vittner, PhD, RN, CHPE

**Absent:** Dalia Silberstein, PhD, RN, Juzer Tyebkhan, MBBS, FRCPC

**Executive Director of Administration and Finance:** Sandra Kosta, BA

**Time Keeper:** Mandy Daly, ACII, DLDU

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*Highlights of the Meeting:*

- *The Minutes from the December 8<sup>th</sup> Board of Directors meeting were approved.*
- *The possibility of an in-person meeting in the spring/summer was explored.*
- *A consultative session with Mary Hiland, PhD for Board Development is being arranged.*
- *The Advancement Committee provided an update on the plans for a Virtual Gala to celebrate World NIDCAP Day and the NFI's 20<sup>th</sup> Anniversary in March.*
- *The applications for Ana Riverola, MD to be recognized as a NIDCAP Trainer and the Sant Joan de Déu Barcelona St. Joao to become a NIDCAP Training Center were approved.*

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**Minutes**

D. Buehler welcomed the members of the Board and called the meeting to order at 1303 with a brief reflection.

*Board Business*

Minutes

J. Powlesland asked if Members of the Board of Directors were ready to vote on approving the Minutes of December 8, 2021. No edits had been submitted. She motioned that the minutes be approved in their present form. G. McAnulty seconded the motion. There was no further discussion.

***Upon motion duly made, it was***

***Voted:*** to approve the Board of Director Meeting Minutes of December 8, 2021. (7 ayes and 1 abstention)

Mid-Year and In-Person Strategic Planning Meeting

D. Buehler asked S. Kosta and J. Powlesland to discuss the options for an in-person Board of Directors meeting. A Doodle Poll, sent earlier, had identified possible dates in late June, however these dates may result in higher travel costs and/or less hotel availability. It was verified that the Board would not be able to have 100% participation on any of the proposed dates. J. Powlesland plans to ask the Board to confirm whether the dates previously indicated on the poll still reflected their availability.

D. Buehler updated the group on arrangements to include Mary Hiland, PhD's Board Development consultation during the virtual Mid-Year Board Meeting. On March 27<sup>th</sup>, M. Hiland will join the Board for four hours and has generously provided a discounted rate. She will meet with the Executive Council in early February to plan the meeting. D. Buehler asked M. Hiland to provide the Board with any information she recommends for advance preparation.

*Advancement Committee*

Virtual International World NIDCAP Day/Month Gala

D. Buehler updated the Board on plans for the Virtual International World NIDCAP Day Gala. The Gala Taskforce (D. Buehler, F. Clemente, J. Degl, J. Helm, S. Kosta, G. McAnulty, Debra Paul, Dennis Paul) is in talks with MobileCause, a company that specializes in virtual fundraising events. MobileCause will provide the platform for registration, fundraising, and the virtual event. Taskforce Members (S. Kosta, J. Degl, and J. Helm) spoke with two former clients, who were pleased with their experience. The plan is to hold this event on Saturday, March 19<sup>th</sup> (in the United States and Europe, etc.) /Sunday, March 20<sup>th</sup> (Australia and Japan, etc.). The virtual event, tentatively entitled "20 for 20" in recognition of the NFI's 20<sup>th</sup> Anniversary will be about 45 minutes in length. A membership fundraising activity in advance of the Gala is also being organized. D. Buehler asked for suggestions and participation.

*Program Committee*

D. Vittner circulated documents in support of the approval of Ana Riverola, MD as a new NIDCAP Trainer, and with her certification, the approval of the Sant Joan de Déu Barcelona to become a new NIDCAP Training Center. They have been supported by Senior Master Trainer Graciela Basso, MD.

D. Vittner motioned to approve Ana Riverola as a NIDCAP Trainer, and Sant Joan de Déu Barcelona as a NIDCAP Training Center. M. Maestro seconded the motion. During the discussion, D. Vittner noted that several of the Directors had asked for supporting documentation materials. G. McAnulty asked for clarification on the vetting process and the role of the Board. Some of the application materials had not yet been received. The process for approval will be clarified and brought back to the Board of Directors.

***Upon motion duly made, it was***

***Voted:*** to approve Ana Riverola as a NIDCAP Trainer and Sant Joan de Déu Barcelona St. Joao as a NIDCAP Training Center. *(5 ayes and 2 abstentions)*

Additional Board Business

D. Buehler asked S. Kosta, J. Powlesland and the Governance Committee to draft a job description for the new NFI administrative assistant position. They agreed to do so.

D. Buehler adjourned the meeting at 1349 EST.

Next meeting will be on February 9th at 1300 EST.

Submitted by Secretary,

