



**NFI Board of Directors
NFI FY 2021-2022
Video Conference Call
Wednesday, March 9, 2022
1300-1430 ET**

Attending: Deborah Buehler, PhD, Fatima Clemente, MD, Mandy Daly, ACII, DLDU, Jennifer Degl, MS (joined at 1:24 p.m. EST), Maria López Maestro, MD, PhD, Gloria McAnulty, PhD, Dalia Silberstein, PhD, RN, Dorothy Vittner, PhD, RN, CHPE

Apologies: Jean Powlesland, MS, RNC, Juzer Tyebkhan, MBBS, FRCPC

Executive Director of Administration and Finance: Sandra Kosta, BA

Interim Secretary: Mandy Daly, ACII, DLDU

Highlights

- *The second part of the Mid-Year Board of Directors Meeting to develop the NFI's Strategic Plan revision will be held in two locations in June (Madrid, Spain and Portsmouth, New Hampshire)*
- *The NFI Annual Membership Meeting will be held within the 2022 Annual NIDCAP Trainers Meeting for 90 minutes.*
- *Discussions are underway with Keira Sorrells (Founder of the NICU Parent Network) to establish a formal collaboration with the NFI.*
- *Nadine Griffiths' application for Senior NIDCAP Trainer was unanimously approved.*

D. Buehler welcomed the NFI Board of Directors and called the meeting to order at 1:05 p.m. EST.

Board Business

Minutes: Due to *J. Powlesland's* absence from the board meeting, the Board decided to postpone discussion of the February board minutes until the next Board conference call.

Mid-Year Board of Directors Meeting (Part II): The board discussed how to work on strategic planning this year. The Board described the preference to hold the discussion in person at the Mid-Year Board Meeting. However, due to the volatility of world events, it was proposed to host the Board meetings in two locations (one in the USA and one in Europe). *M. Lopez Maestro* offered to host the European

group (*F. Clemente, M. Daly, M. Lopez Maestro, & D. Silberstein*) in Madrid with a venue to be agreed at a later date. The original site planned for the meeting, in Portsmouth, New Hampshire, was proposed for the North American group (*D. Buehler, S. Kosta, G. McAnulty, J. Powlesland, J. Tyebkhan, D. Vittner; J. Degl excused*).

Membership Meeting: The Board was updated on the planning of the 2022 Annual NIDCAP Trainer's Meeting in Germany. The program is currently being prepared. Discussion was held around whether the Annual NFI Membership Meeting might be changed to be held on a date outside of the Annual NIDCAP Trainer's Meeting program. It was agreed to hold the Membership Meeting within the Trainers Meeting on the Sunday afternoon portion of the meeting for 90 minutes. This decision will be reviewed closer to the date of the annual meeting with considerations of a hybrid option should that seem appropriate.

World NIDCAP Day/Month and World NIDCAP Day Benefit Gala: Details of the NFI World NIDCAP Day Benefit Gala Event were discussed. The fundraising aspects of the event consist of four opportunities: Joining the Gala; Becoming an NFI Member; Purchasing Raffle Tickets; and NFI Donations.

The Family Advisory Council and Preterm Patient Organisations (EFCNI, NPN) received the Gala invitation and were asked to share the event with their networks.

Board members discussed cultural differences in experiences and comfort with fundraising. *F. Clemente* agreed to write a short message for the NFI membership to support members' participation in raising awareness for NIDCAP.

Mission Statement: The Board agreed that the discussion relating to the NFI Mission Statement be postponed until their meeting with *Mary Hiland* on March 27, 2022.

NFI/NICU Parent Network Partnership: *D. Buehler, J. Degl* and *D. Vittner* met with *Keira Sorrells*, Founder of the NICU Parent Network (NPN). Discussions began to establish a formal NFI collaboration with NPN. Future meetings are planned to explore collaborative opportunities.

Operations

Program Committee

D. Vittner proposed that the board approve *Nadine Griffiths'* application for Senior NIDCAP Trainer. The proposal was seconded by *G. McAnulty*.

Upon motion duly made, it was unanimously

Voted: to board approve *Nadine Griffiths'* application for Senior NIDCAP Trainer.

NEXT MEETING

The Board of Directors will meet next on Sunday, March 27th for a consultative session with *Mary Hiland* and on Monday, March 28th, for committee updates and next step plans. Timing to be decided shortly; two four hour slots will be required on each day.

D. Buehler thanked everyone who stayed on the meeting and adjourned the meeting.

Submitted by Interim Secretary,

Mandy Daly, ACII, DLDU

