



**NFI Board of Directors
FY 2020-2021
Video Conference Call
Wednesday, October 13, 2021
1200-1230 EDT**

Members of the Board: Deborah Buehler, PhD, Fatima Clemente, MD, Mandy Daly, ACII, DLDU, Jennifer Degl, MS, Maria López Maestro, MD, Gloria McAnulty, PhD, Jean Powlesland, MS, RNC, Juzer Tyebkhan, MBBS, FRCPC, Dorothy Vittner, PhD, RN, FAAN

Absent: Dalia Silberstein, PhD, RN

Executive Director of Administration and Finance: S. Kosta, BA

Highlights of the meeting

- *End-of-Year President's Report, Advancement and Finance Committee Reports were approved by the Board of Directors.*
- *Establishment of the Lund-Malmö NIDCAP Training Center was approved by the Board of Directors. The center is planning to formally open in March 2022.*
- *Plans of an NFI webinar to be held on 2021 World Prematurity Day were shared. The speaker will be Gretchen Lawhon, PhD, RN. The topic will focus on the Assessment of Preterm Infant's Behavior and its use in supporting families.*
- *Details of the NFI Next Steps Workshop, to be held during the Annual NIDCAP Trainers Meeting, were discussed.*

Minutes

D. Buehler began the meeting at 1202 EDT, and asked if there were additional items to be added. D. Vittner requested time to discuss the approval of a new Training Center in Sweden, as well as a proposed webinar in November.

Board Business

Minutes: J. Powlesland had circulated the End of Year Board of Director Meeting Minutes two days earlier. In order to allow for adequate review time, the Minute’s approval will be sought at the next meeting. There are no other outstanding minutes.

The End of Year President’s Report, Advancement and Finance Committees End of Year reports had been circulated in the prior week. G. McAnulty motioned to approve all three reports. F. Clemente seconded. There was no further discussion.

Upon motion duly made, it was unanimously

Voted: to approve the President’s End of Year Report and the Advancement and Finance Committee FY 2020-2021 End of Year Reports.

Approval of New Training Center

D. Vittner had circulated the NIDCAP Training Center application materials to the Board for review and consideration. She presented the Lund-Malmö NIDCAP Training Center in Development, based at the Skåne University Hospital, as having met all requirements for certification to become a NIDCAP Trainer Center. Stina Klemming, MD, will serve as the NIDCAP Trainer with Pernilla Stenman, RN as a Trainer-in-Training. Documents detailing the leadership support of the Center had been previously distributed to the Board. G. McAnulty motioned to approve the establishment of the Lund-Malmö NIDCAP Training Center. F. Clemente seconded. There was no further discussion.

Upon motion duly made, it was unanimously

Voted: to approve the establishment of the Lund-Malmö NIDCAP Training Center.

NFI Webinar series

D. Vittner confirmed that gretchen Lawhon, PhD, RN, FAAN agreed to present the NFI’s next webinar on November 17th. This date offers the NFI to recognize 2021 World Prematurity Day. g. Lawhon will present on Neurobehavioral Evaluation, with a focus on the use of the Assessment of Preterm Infant’s Behavior to support parents and their relationships with their infants. D. Vittner plans to moderate the session. Several members of the Board suggested moving the webinar date, since celebrations around the world are scheduled for November 17th and may present conflicts. Alternatives were discussed. However, the consensus was to continue with the date planned due to the short time frame and without knowing g. Lawhon’s availability. The NFI will advertise that the webinar will be recorded and available for later viewing on the NFI’s Learning Center.

NIDCAP Trainers Meeting/Membership Meeting

D. Buehler outlined the plan for the NFI Membership Meeting. The Board plans to offer time for Member’s questions. In recognition of the NFI 20th anniversary, D. Buehler suggested that the Board of Directors wear teal. Members will be invited to bring a beverage of their choice to toast the NFI’s

anniversary. The Advancement Committee will work on various way to recognize the anniversary over the fiscal year.

NFI Next Steps Session

The NFI Next Steps Session is planned be held for thirty minutes near the end of the third day of the NIDCAP Trainers Meeting. Recruiting individuals to work on next steps remains a priority. The Board discussed the similar workshops from the last two NIDCAP Trainers Meetings with ideas and recommendations for membership involvement. It was decided that since the world of healthcare has been in such flux the last two years, that NFI next steps may need to be continually reevaluated.

D. Buehler will introduce the discussion group topics and then participants will be randomly assigned into ten groups. Board Members will serve as facilitators and designate a scribe from their group to take notes. The Board discussed at length how to make best use of the time, including: how the NFI can support the NIDCAP work and move efforts forward; and ways to adapt NIDCAP to health care changes in the future. The Board plans to use the milestone of the NFI 20th anniversary as a theme to discuss short term and long term plans. D. Buehler will distribute discussion prompts for Board members to use to facitiate discussions via email prior to the session.

The meeting was adjourned at 1257 EDT.

Submitted by Secretary Jean Powlesland

