



NFI Board Meeting FY 2021 – 2022 Conference Call Meeting Minutes

**Wednesday, August 10, 2022
1300 – 1430 EDT**

Attending: Deborah Buehler, PhD, Fatima Clemente, MD, Jennifer Degl, MS, Maria López Maestro, MD, Gloria McAnulty, PhD, Jean Powlesland, MS, RNC, Dalia Silberstein, PhD, RN, Dorothy Vittner, PhD, RN, FAAN

Absent (excused): Fatima Clemente, MD, Mandy Daly, ACII, DLDU, Juzer Tyebkhan, MBBS, FRCPC

Executive Director of Administration and Finance: Sandra Kosta, BA

Timekeeper (Rotating Role): Dalia Silberstein, PhD, RN

Our Mission

The NFI improves the future for all infants in hospitals and their families with individualized, developmental, family-centered, research-based NIDCAP care. (Adopted 29 June 2022).

Highlights of the Meeting

- *Rules of Engagement for Board of Directors' participation were adopted.*
 - *Apoorva Sudini, a PricewaterhouseCoopers employee, was appointed to the Board of Directors for a three-year term.*
 - *Several applications were unanimously approved: The NIDCAP Training Center in Salzburg, Austria with Johann Binter as the NIDCAP Trainer; Nathalie Renaud as a Trainer-in-Training; and Monique Oude-Reimer van Klisdonk as a Senior NIDCAP Trainer. Congratulations all!*
 - *Discussion was held on a possible venue for the 2023 NIDCAP Trainers Meeting in the Chicago, USA area.*
 - *The Board of Directors' 2022 NIDCAP Trainers Meeting "NFI Next Steps" session was discussed.*
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Meeting Minutes

D. Buehler called the meeting to order at 1310 and led a short reflection.

Board Business

Minutes

Goal: To review and approve outstanding June and July 2022 Board of Director Minutes.

Discussion: The July Board of Director Minutes had been circulated by M. Daly, however, it was not known if there were revisions. J. Powlesland stated that she has not finished preparing the minutes from June 29 and 30.

Next steps: June and July 2022 Board of Director Minutes will be approved at the upcoming September Board Meeting.

NFI Rules of Engagement

Goal: To approve the proposed document *NFI Rules of Engagement*.

Discussion: D. Buehler asked if there were any further suggestions for revisions. There were none.

Outcome: D. Silberstein motioned that the *NFI Rules of Engagement* be approved. M. Maestro seconded. There was no further discussion.

Upon motion duly made, it was

Unanimously Voted: to adopt the *NFI Rules of Engagement* for the NFI.

Board Candidate (Apoorva Sudini)

Goal: To approve the application of Apoorva Sudini to be appointed to the NFI Board of Directors.

Discussion: The process of the selection of appointing future Board of Directors was discussed. Suggestions included Board Members not involved in the interview could submit questions in advance and/ the interview could be recorded for later review.

Outcome: J. Powlesland motioned that Apoorva Sudini be appointed to the Board of Directors for a three-year term. D. Silberstein seconded.

Upon motion duly made, it was

Unanimously Voted: to approve the appointment of Apoorva Sudini's to the NFI Board of Directors for a three-year term.

Program Committee

Trainer Advancement

Goal: To approve the applications of individuals and a NIDCAP Training Center applying for a change in status.

Discussion: D. Vittner had circulated documentation from three individuals and one NIDCAP Training Center and had asked for any comments or feedback.

Outcomes:

D. Vittner motioned that Monique Oude Reimer van Klisdonk, RN be approved as a Senior NIDCAP Trainer. G. McAnulty seconded. There was no further discussion.

Upon motion duly made, it was

Unanimously Voted: to approve Monique Oude Reimer van Klisdonk as a Senior NIDCAP Trainer.

D. Vittner motioned that Nathalie Renaud, RN (Brussels, Master NIDCAP Trainers Delphine Druart and Agneta Kleberg) be recognized as a NIDCAP Trainer-in-Training. G. McAnulty seconded. There was no further discussion.

Upon motion duly made, it was

Unanimously Voted: to approve Nathalie Renaud’s Trainer-in-Training application.

D. Vittner motioned that Johann Binter, RN be approved as a NIDCAP Trainer (Master Trainers Nikk Conneman and Heidelise Als). M. Maestro seconded. There was no further discussion.

Upon motion duly made, it was

Unanimously Voted: to approve Johann Binter’s status as a NIDCAP Trainer.

D. Vittner motioned that the NIDCAP Training Center in Salzburg, Austria be recognized as open (Johann Binter, Trainer). G. McAnulty seconded. There was no further discussion.

Upon motion duly made, it was

Unanimously Voted: to approve the opening of the Amadea NIDCAP Training Center Salzburg.

NIDCAP Trainers Meeting (NTM) 2023

Goal: To discuss venue possibilities for NTM in 2023.

Discussion: It was proposed that, before 2023 NTM planning starts in earnest, the Quality Assurance Advisory Council and NTM Planning Subcommittee spend time reflecting on how to best meet the educational and support needs of NIDCAP/APIB Trainers, Professionals and the NIDCAP community as the organization grows and expands.

NTM 2023: J. Powlesland presented a possible venue in near Chicago, Illinois USA. Concerns were expressed about the potential dates (end of October) and costs being relatively high. At this point, dates for Fall are not available and it seems best to have an NFI Member living nearby for planning.

Next Steps: J. Powlesland will arrange a meeting with the venue coordinator and our NTM logistics team to estimate costs and to inquire about the possibility of shifting the dates a few days earlier.

NIDCAP Trainers Meeting (NTM): NFI Next Steps Session

Goal: To update and discuss the content of the session.

Discussion: D. Buehler shared a summary of a potential format for the Board of Directors' session as discussed in an Executive Council meeting. The purpose would be to review the Board's recent efforts on strategic planning and invite attendees to comment, make suggestions, and volunteer on workgroups.

Next steps: D. Buehler will send around a summary of the session outline for comment to be completed before the next meeting.

The meeting was adjourned at 1436 EDT.

Submitted by Secretary,



Jean Powlesland

