



**NFI Board of Directors Meeting FY 2024
Video Conference Call
Wednesday, May 8, 2024
1300 – 1430 EDT**

Attending Deborah Buehler, PhD, Fatima Clemente, MD, Jennifer Hofherr, MS, OTR/L, Gloria McAnulty, PhD, Jean Powlesland, MS, RNC, Dalia Silberstein, PhD, RN, Dorothy Vittner, PhD, RN, FAAN.

Absent: Mandy Daly, ACII, DLDU, Jennifer Degl, MS, Apoorva Sudini, BS, Charlotte Tscherning, MD, Juzer Tyebkhan, MBBS, FRCPC.

Quorum Present: Yes.

Executive Director of Administration and Finance: Sandra Kosta (absent).

Our Mission

The NFI improves the future for all infants in hospitals and their families with individualized, developmental, family-centered, research-based NIDCAP care. (Adopted 29 June 2022)

Highlights of the Meeting

- The Board of Director Minutes from March 13, 2024, were approved.
- Dates for the Board of Director Mid-Year and NIDCAP Trainers Meeting affiliated meetings were decided.
- The next NFI Membership Forum will be held virtually on June 12th at 1300 EDT.
- Discussion on proposed changes to the Board of Directors structure was held.
- Initial discussion on holding monthly discussion groups for Trainers for support was held.
- The nomination period for the Office of President-Elect was opened.

Meeting Minutes

D. Buehler called the meeting called to order at 1311, once a quorum was established. The reflective discussion was extensive as Board Members shared their thoughts about various aspects of the Board's current and future functioning.

Minutes

Goal: To approve the Board of Directors Meeting Minutes from March 13, 2024.

Discussion: J. Powlesland had previously circulated the Minutes in April. There had been no edits suggested. J. Powlesland motioned to approve the minutes from March 13, 2024. F. Clemente seconded. There was no further discussion.

Upon motion duly made, it was

Voted: To approve the March 13, 2024, Board of Director Meeting Minutes. (5 ayes and 1 abstention)

Future Meeting Dates

Discussion: The dates of July 22-24 were decided due to an earlier Board survey of Board Members' availability. This virtual meeting will take place for three hours a day from 1200-1500 EDT. For an in-person meeting, D. Buehler suggested that the Board meet for two full days around the NIDCAP Trainers Meeting in Toulouse, France. After a discussion, the Board decided November 3rd and 4th would be best.

Membership Forum

Goal: To set the date and time for the next NFI Membership Forum

Discussion: The Board had previously planned to hold the next NFI Membership Forum in June. The Board determined to hold this virtual event on June 12th from 1300-1400 EDT. The Board will meet for one hour directly after the Membership Forum from 1400-1500 EDT.

Trainers Support Meetings

Goal: To develop a plan for next steps

Discussion: Different formats for these sessions were discussed. The suggestion was made that there be sessions for different time zone groupings might be scheduled.

Next Steps: To form a taskforce for implementation of this initiative.

Publication

D. Buehler announced that D. Vittner received news that the article on NIDCAP and the Nursery NIDCAP Program was accepted for publication in *Acta Paediatrica*: Vittner, D., Butler, S., Lawhon, G. & Buehler, D. *Newborn Individualized Developmental Care and Assessment Program: A model of care for infants and families*. *Acta Paediatrica* (in press).

Nomination Period for President-Elect

The nomination period for the new President-Elect Officer position opened. Nominees must be a member of the current Board of Directors or is elected/appointed to the Board of Directors prior to being elected to President-Elect.

The meeting was adjourned at 1444 EDT.
The next meeting will be on June 12 at 1300 EDT and last until 1500.

Submitted by Secretary,

