



**NFI Board of Directors Meeting FY 2024  
Video Conference Call  
Wednesday, June 12, 2024  
1400 – 1500 EDT**

**Attending** Deborah Buehler, PhD, Fatima Clemente, MD, Jennifer Hofherr, MS, OTR/L, Gloria McAnulty, PhD, Jean Powlesland, MS, RNC, Dalia Silberstein, PhD, RN, Juzer Tyebkhan, MBBS, FRCPC, Dorothy Vittner, PhD, RN, FAAN

**Absent:** Mandy Daly, ACII, DLDU, Jennifer Degl, MS, Apoorva Sudini, BS, Charlotte Tscherning, MD

**Quorum Present:** Yes

**Executive Director of Administration and Finance:** Sandra Kosta (absent)

*Our Mission*

*The NFI improves the future for all infants in hospitals and their families with individualized, developmental, family-centered, research-based NIDCAP care. (Adopted 29 June 2022)*

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*Highlights of the Meeting*

- The NFI Board of Directors held a Membership Forum for the hour before the June Board of Directors Meeting began.
  - The Annual Membership Meeting minutes for FY 2023 and the Board of Director Meeting Minutes from May 2024 were approved.
  - Isabelle Milette, NNP, was approved to begin as a NIDCAP Trainer in Training, under the guidance of Delphine Druart, RN. I. Milette's hospital, the Maisonneuve-Rosemont, Quebec, Canada, was approved to become a NIDCAP Training Center in Development.
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## Meeting Minutes

D. Buehler called the meeting to order at 1411.

### Board Business

#### *Board of Director Meeting Minutes*

Goal: To approve the Board of Directors Meeting Minutes from the Annual Membership Meeting held on October 25, 2023, and from the Board of Directors Meeting held on May 8, 2024

Discussion: J. Powlesland had previously circulated the Minutes and no changes had been requested. J. Powlesland motioned to approve the minutes from May 8th. D. Silberstein seconded. There was no further discussion.

Outcome:

***Upon motion duly made, it was unanimously***

***Voted:*** To approve the Annual Membership Meeting Minutes (October 25<sup>th</sup>, 2023).

J. Powlesland motioned to approve the minutes from the BOD Meeting held on May 8<sup>th</sup>, 2024. F. Clemente seconded. There was no further discussion.

***Upon motion duly made, it was***

***Voted:*** To approve the May 8<sup>th</sup>, 2024, Board of Director Meeting Minutes. (5 ayes and 1 abstention)

#### *Program Committee*

##### *Trainer in Training/Training Center in Development Application*

Goal: To approve the recent application for a Trainer in Training and Training Center of Development.

Discussion: Isabelle Milette, NNP of Maisonneuve-Rosemont Hospital in Quebec, Canada applied to be approved as a NIDCAP Trainer in Training under the guidance of Delphine Druart and with full support of the leadership of Maisonneuve-Rosemont Hospital. The application was reviewed and approved by the NIDCAP and APIB Training and Certification SubCommittee, with selected materials sent to the Board of Directors.

Outcome: D. Vittner motioned that the BOD approve Isabelle Milette, NNP, application as a NIDCAP Trainer in Training. J. Hofherr seconded. There was no further discussion.

***Upon motion duly made, it was unanimously***

***Voted:*** To approve Isabelle Milette, NNP, as a NIDCAP Trainer in Training.

D. Vittner motioned that the Board of Directors approve Maisonneuve-Rosemont Hospital in Quebec, Canada as a NIDCAP Training Center in Development. J. Tyebkhan seconded. There was no further discussion.

***Upon motion duly made, it was unanimously***

***Voted:*** To approve Maisonneuve-Rosemont Hospital in Quebec, Canada as a NIDCAP Training Center in Development.

*Foundation Programs*

D. Vittner gave an update on a request from the Centro Latinoamericano NIDCAP on the CIRENA Program. CIRENA is a Spanish language introductory NIDCAP course developed by Graciela Basso and Laura Goldberg of the Centro Latinoamericano NIDCAP. They are exploring the possibility of transferring the program to be under the auspices of the NFI. Discussions between the NFI and the program authors are in initial stages and the process, terms and conditions are to be determined. The Board of Directors will be involved in discussions as more information is known.

*Announcements*

Next month's meeting will be held over three days to accommodate the Mid-Year Meeting agenda. The dates are July 22-24<sup>th</sup> from 1200 to 1500 EDT each day.

The meeting was adjourned at 1505.

Submitted by Secretary,

