



**NFI Board of Directors Conference Call FY 2025  
Wednesday, December 10, 2025**

**Attending** Deborah Buehler, PhD, Fatima Clemente, MD, Mandy Daly, ACII, DLDU, Gloria McAnulty, PhD, Monique Oude Reimer-van Kilsdonk, RN, PhD, Jean Powlesland, MS, RN, C-NICC, Juzer Tyebkhan, MBBS, FRCPC

**Absent:** Jennifer Degl, MS, Jennifer Hofherr, MS, OTR/L, Charlotte Tscherning, MD, Dorothy Vittner, PhD, RN, FAAN

**Quorum Present:** Yes

**Executive Director of Administration and Finance:** Sandra Kosta, BA

**Secretary:** M Daly

*Our Mission*

*The NFI improves the future for all infants in hospitals and their families with individualized, developmental, family-centered, research-based NIDCAP care by providing and assuring the quality of NIDCAP education, training and certification for professionals and hospital systems.*

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Highlights of the Meeting

Minutes

Mid-Year Board Meeting 2026: The meeting dates of April 28–29, 2026 have been communicated to all Board of Directors. The venue(s) are still pending.

Learning Center Director: Stina Klemming, MD has declined the director position. A call to the membership inviting expressions of interest will be made.

**Emeritus Membership Category:** Discussion regarding the specifics for this category was held. The Board will review a summary of considerations via email and consider whether a separate, supplementary category should be developed to recognize members whose contributions fall outside the scope of the Emeritus category.

**End of Year Committee Reports:** Reports are due by January 30, 2026, and submitted to the Board for approval at the February 11 Board Meeting.

**NFI 25th Anniversary:** 2026 will be the 25th anniversary of the NFI. This theme will be integrated throughout the year, including into the NIDCAP Trainers Meeting.

**NFI Trainer Approval:** Official Board recognition of Nathalie Renaud as a new NIDCAP Trainer was belatedly approved.

**Finance Committee:** Challenges currently facing the Finance Committee were noted. The decision to transition to a new accounting firm remains on hold until the 2025 accounts have been completed and submitted, after which the Board will determine next steps. The 2026 draft budget was presented and it was approved as an interim budget until further review has occurred.

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## Meeting Minutes

M Daly motioned to accept the October 8<sup>th</sup> and November 12<sup>th</sup> Minutes. J. Tyebkhan seconded the motion.

***Upon motion duly made, it was unanimously***

***Voted: To accept the October 8<sup>th</sup> and November 12<sup>th</sup> 2025 minutes.***

## Board Business

The meeting dates of April 28–29, 2026 have been communicated to the new board members by J. Powlesland. Venue selection is still pending. S. Kosta has received preliminary cost information from Maria Lopez Maestro regarding Madrid as a potential location for the Mid-Year Board Meeting. For the January 2026 Board Meeting, S. Kosta will prepare the cost estimates. M. Maestro has requested clarification on several meeting requirements before she can provide a final quotation.

**Action Item:** J. Powlesland and S. Kosta will coordinate with one another to compile a comprehensive list of meeting requirements and will forward this information to M. Maestro.

## Learning Centre Director Position

Stina Klemming, MD confirmed that she is cannot accept the Learning Center Director position.

**Action Item:** D. Buehler will issue a renewed call to the membership inviting expressions of interest.

**Emeritus Membership Category**

J. Powlesland reviewed practices from other membership organizations that offer Emeritus Membership categories to assist the Board in defining this category for the NFI. She shared an example of an organization that grants a single Emeritus Membership each year to an individual who has made significant contributions. The Board agreed that offering multiple awards in the same year could dilute the importance of the recognition and create confusion among members regarding nomination criteria.

The Board discussed the criteria outlined by J. Powlesland in her email, intended to support the development of the role. J. Powlesland then read the proposal to the Board for further consideration, proposing an additional membership category to recognize members whose contributions fall outside the scope of the Emeritus category.

**Action Item:** J Powlesland agreed to summarize the discussion in an email to the Board to further clarify the purpose of the Emeritus category and determine whether a separate, supplementary category should be developed.

**2026 Board Logistics and Schedule of Committee Update Reports**

J. Powlesland confirmed that she will inform the new Board members are informed of the January meeting dates, and S. Kosta will add both members to the Board email list effective January 1, 2026.

J. Powlesland reviewed the calendar she circulated prior to the meeting. End-of-year committee reports are due by January 30, 2026, and will be submitted to the Board for approval at the February 11 Board meeting. The dates of February 10 and 11 have been tentatively reserved for the Membership Forum.

**NFI 25<sup>th</sup> Anniversary 2026**

2026 will be the 25<sup>th</sup> anniversary of the NFI, and this theme will be integrated throughout the year, including into the NIDCAP Trainers Meeting.

**NIDCAP Trainer Approval**

M. Daly motioned for the official Board recognition of Nathalie Renauld as a new NIDCAP Trainer. F. Clemente seconded the motion.

***Upon motion duly made, it was unanimously***

***Voted: To approve the appointment of Nathalie Renauld as a NIDCAP Trainer***

**Board Evaluations**

D. Buehler reminded the Board to complete their board evaluations and submit them to her prior to the next Board meeting.

**Finance Committee**

G. McAnulty provided an overview of the challenges currently facing the Finance Committee and noted that additional support is needed for the Committee to fulfil its obligations. The decision to transition to a new accounting firm remains on hold until the 2025 accounts have been completed and submitted, after which the Board will determine next steps.

G. McAnulty presented the 2026 budget. J. Powlesland noted that a draft budget must align with the Strategic Plan. G. McAnulty motioned for the interim budget to be approved until the finalized one is available. F. Clemente seconded the motion.

***Upon motion duly made, it was unanimously***

***Voted: To approve the draft 2026 NFI Budget as an interim budget until further review has occurred.***

The meeting was adjourned.

Next meeting will be on January 14<sup>th</sup> 2026 at 1300 EST.

Submitted by Secretary,

*Mandy Daly*