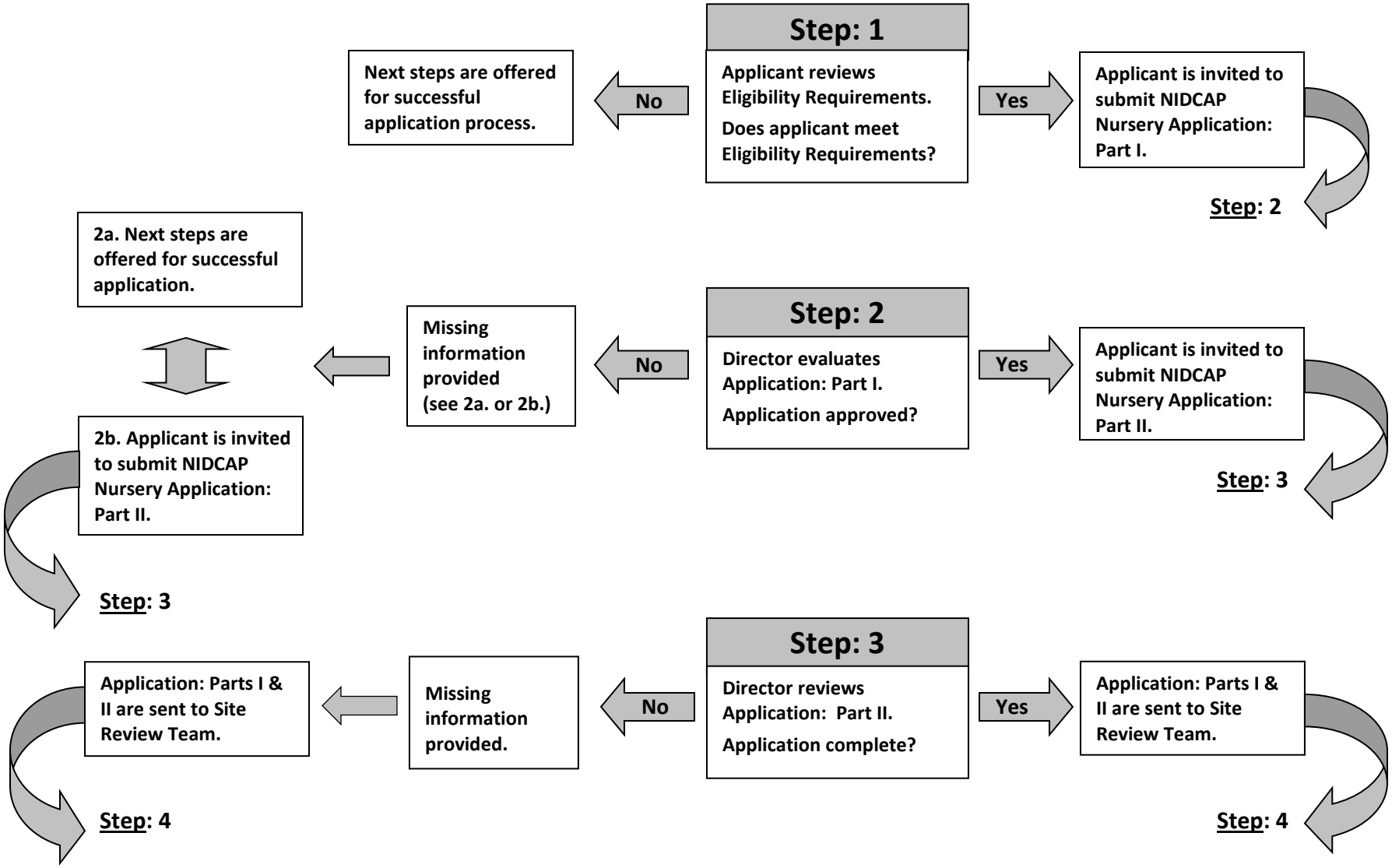
NIDCAP Nursery Program

Application and Review Process



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NIDCAP Nursery Program

Application and Review Process, continued

Step: 4

Site Review Team evaluates NIDCAP Nursery Application: Parts I & II.

Application complete?

No → **Missing information provided.** → **Site Review Schedule is developed.** → **Step: 5**

Yes → **Site Review Schedule is developed.** → **Step: 5**

Step: 5

Site Review is Conducted

a. **Two or Three-Day On-Site Visit (Number of days determined by unit size/complexity).**
Site Review Team observes nursery and caregiving, attends Rounds, reviews policies, meets with nursery and hospital leadership, interviews staff and parents.

b. **Off-Site Day (Final day of visit)**
Site Review Team integrates information gathered during visit, scores the Nursery Assessment Manual prepares NIDCAP Nursery Summary Report.

Step: 6

Site Review Team completes Summary Report and submits to NIDCAP Nursery Program Steering Committee and NFI Board of Directors.

NIDCAP Nursery Certification awarded?

No → **The review process indicates that further development is required before NIDCAP Nursery Certification is likely. Specific guidance and recommendations are offered in the NIDCAP Nursery Summary Report.**

Yes → **Applicant is awarded NIDCAP Nursery Certification.**

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